

Corrigendum

For Digitization of Settlement Records and Operationalisation of Digitized Data through web portal (Director Land Records & Survey, Odisha).

(RFP Ref No. OCAC-SEGP-SPD-0010-2020-20017)

Tender Schedule:

Sl. No.	Events	Date, Time
1	Last date and time for Submission of Bid	06.07.2020 (3.00 PM)
2	Opening of Pre-Qualification Bid	06.07.2020 (4 PM)
3	Declaration of Pre Qualification result	10.07.2020 (05 PM)
4	Opening of Technical Bid and Presentation	14.07.2020 (12 Noon)
5	Declaration of Technical evaluation result	20.07.2020 (05 PM)
6	Opening of Financial Bids of technically qualified bidders	22.07.2020 (4 PM)

SL No	RFP Document Reference(s) (Section & Page Number(s))	Sub-Section, Clause Details Content of RFP requiring Clarification(s)	Clarifications / Addition / Modifications (The Clause may be read as)
1	B.1, Page 11	The Bidder should be a company registered under the Companies Act, 1956/2013 and in operation in India for at least 5 years as on 31.05.2020 and	The Bidder should be a company registered under the Companies Act, 1956/2013 and registered under Indian Partnership Act 1932.The organisation

		should have their registered office in India	must be in operation in India for at least 5 years as on 31.05.2020 and should have their registered office in India.
2	D-10, Page 38	It is the responsibility of the agency to make arrangement for Standard internal electrical wiring with backup power to run data entry and scanning work uninterruptedly.	It is the responsibility of the agency to make arrangement for Standard internal electrical wiring required for the ICT infrastructure for data entry and scanning work at site. The power and backup will be provided by DRL&S office.
3	D-12, Page 40	90% payment will be done in every two months on the basis of actual records scanned and digitized certified by the DLR&S. Rest 10% will be paid after completion and successful up-dation in the DLR&S System	90% payment will be made in every month on the basis of actual records scanned and digitized, which need to be certified by the DLR&S. Rest 10% will be paid after successful completion of the project within 15 days from the date of submission of the invoice.
4	E 1.2.7,Page 47	The Bidder should have scanned minimum cumulative number of pages of one Crore over the last 3 financial years (FY 2018-19, 2017-18, 2016-17) from the agencies of Govt /PSU in India.	The Bidder should have scanned minimum cumulative number of meta data entry of one Crore and should have cumulative 60 lakh scanned page experience out of 5 projects over the last 5 financial years (FY 2018-19, 2017-18, 2016-17,2015-16,2014-15) from the agencies of Govt /PSU/Reputed Corporate Sectors in India.
5	B2-1.10 Earnest Money Deposit,	A Bid security of INR 10,00,000 (INR Ten Lakh Only) must be submitted	A Bid security of INR 10,00,000 (INR Ten Lakh Only) must be submitted

	Page 15	with the Bid in the form of a bank draft/bank guarantee issued by any Nationalised / Scheduled Bank and shall be valid for 120 days beyond the validity of the Bid.	with the Bid in the form of a bank draft/bank guarantee issued by any Nationalised / Scheduled Bank in favour of "Odisha Computer Application Center" Payable at Bhubaneswar and shall be valid for 90 days beyond the validity of the Bid.
6	B2.1.11 Bid document fees, Page 15	Rs 5,000 with GST of 12% in the form of DD will be paid along with bid document	Rs 5,000 with GST of 12% in the form of DD will be paid in favour of "Odisha Computer Application Center" Payable at Bhubaneswar along with bid document.
7	B2-3.3.2.1 (1.1) Technical Evaluation Criteria, Page	Average turnover - in last 3 financial years INR 10 Cr -14 Cr Greater than INR 10 cr, For every 5 crore, 2 Mark till 25 crores of turnover.	Average turnover - in last 5 financial years INR 10 Cr -14 marks Greater than INR 10 cr, For every 5 crore, 2 Mark till 25 crores of turnover.
8	B1.Eligibility Criteria (VI)	Bidder should have at least implemented 3 similar projects in India in Govt/PSU/Reputed Corporate Entity (Annual Turnover of 1000 crore or more) in the last 3 financial years. One of the projects should be a project value of 2.4 crores or two projects with value not less than 1.8 crore for each project or three projects with a value not less than 1.2 crore for each project. One of the	Bidder should have at least implemented 3 similar projects in India in Govt/PSU/Reputed Corporate Entity in the last 5 financial years. In case of work done for reputed corporate entity, the average annual turnover in past of five years of such reputed corporate entity must be at least Rs 1000 crore. One of the projects should be a project value of 2.4 crores or two projects with value not less than 1.8 crore for each project or

		projects should have the requirement of deploying with the setup of at least 5 operation sites with infrastructure support for scanning, metadata entry and integration of the data with central repository.	three projects with a value not less than 1.2 crore for each project. One of the projects should have the requirement of deploying with the setup of at least 5 operation sites with infrastructure support for scanning, metadata entry and integration of the data with central repository.
9	B1. Eligibility Criteria (vii)	The Bidder should have scanned minimum cumulative number of pages of one Crore over the last 3 financial years (FY 2018-19, 2017-18, 2016-17, 2015-16, 2014-15) from the agencies of Govt /PSU in India.	The Bidder should have scanned minimum cumulative number of meta data entry of one Crore and should have cumulative 60 lakh scanned page experience out of 5 projects over the last 5 financial years (FY 2018-19, 2017-18, 2016-17, 2015-16, 2014-15) from the agencies of Govt /PSU/Reputed Corporate Sectors in India.
10	B1. (iii) Eligibility Criteria , Page 11	The Bidder should deposit Earnest money of Rs 10,00,000 and Tender fees of Rs 5,000 in DD/BG format from the scheduled and nationalised bank along with the pre-qualification bid. The bid received without the same will be summarily rejected.	The Bidder should deposit Earnest money of Rs 10,00,000 and Tender fees of Rs 5,000 in DD/BG/RTGS format in favour of "Odisha Computer Application Centre" payable at Bhubaneswar from the scheduled and nationalised bank along with the pre-qualification bid. The bid received without the same will be summarily rejected.
11	B1. Eligibility	Bidder should have at least implemented 3 similar projects in India in	Bidder should have at least implemented 3 similar projects in India in

	Criteria, Page 11	Govt/PSU/Reputed Corporate Entity (Annual Turnover of 1000 crore or more) in the last 3 financial years. One of the projects should be a project value of 2.4 crores or two projects with value not less than 1.8 crore for each project or three projects with a value not less than 1.2 crore for each project. One of the projects should have the requirement of deploying with the setup of at least 5 operation sites with infrastructure support for scanning, metadata entry and integration of the data with central repository.	Govt/PSU/Reputed Corporate Entity in the last 5 financial years. The average annual turnover of the Corporate entity should be more than 1000 crore. One of the projects should be a project value of 2.4 crores or two projects with value not less than 1.8 crore for each project or three projects with a value not less than 1.2 crore for each project. One of the projects should have the requirement of deploying with the setup of at least 5 operation sites with infrastructure support for scanning, metadata entry and integration of the data with central repository.
12	B2-4.1 Award Criteria, Page 22	The Bidder quoting lowest finance bid would be declared as the Successful Bidder. In case of Bidders having the same quoted amount, the Bidder with the higher total Technical Evaluation Score would be declared as the Successful Bidder and will be awarded to execute the project for the "Scope of Work as laid out in this RFP". However the committee may decide to assess both Part A(E3.1.6) and Part B (E3.2.1)separately and to award the contract to L1 quoted price bidder from respective part. One bidder will be selected from Part A quoting L1 price but for Part	The Bidder quoting lowest finance bid in Part - A (E3.1.6) would be declared as the successful Bidder for design and development of the web portal. In case of Bidders having the same quoted amount, the Bidder with the higher total Technical Evaluation Score would be declared as the successful bidder and may be awarded to execute the project for the "Scope of Work as laid out in this RFP". In case L1 bidder refuses to execute the work then L2 bidder may be negotiable to execute the work in L1 price. In such case the EMD

		<p>B more than one bidder may be selected if agreed to work on the L1 quoted price.</p> <p>.</p>	<p>of L1 bidder shall be forfeited.</p> <p>The price quoted in E3.2.1 for Scanning and Data Digitization will be evaluated separately. The L1 bidder will be awarded to execute the work. However if the authority decides, the work can be allocated to L2 and L3 bidder besides L1 Bidder subject to condition that L2 & L3 bidders agree to execute the work in L1 price. In such case L1 bidders will get 60% work, and L2 & L3 bidder will get 20% of work each. In case any of the L2 & L3 bidder does not agree to execute the work, in such case entire 40% work will be allocated to the bidder, who agrees to execute the work at L1 price.</p> <p>All the bidders will agree to digitize the records by accessing the web portal developed for DLR&S.</p>
13	Annexure 1, Page 60	Annexure 1 ,Yadasta Number of Metdata to be entered on Plot wise which may be approximately around 4 cr	Annexure 1 ,Yadasta Number of Metdata to be entered on Plot wise which may be approximately around 2.5 cr
14	A5, Broad Scope Of Work, Page 11	Infrastructure setup, scanning of records and Meta Data digitization through deployment of Document Management Solution at 5 Settlement and 6 sub collector offices at the	Infrastructure setup at respective operational location, scanning of records and Meta Data digitization shall be done through online portal with the functionality of

		District.	Document Management Solution from 5 Settlement and 6 sub collector offices at the District.
15	D4 (ix) - Support and Maintenance, Page 35	Service provider to provide technical support to the Data Center Team as and when required to keep the data centre up & running 24X7 till end of project period if the server will be collocated in the data center	Service provider will support for the web portal including database hosted at Data Center to run 24x7 and if required will help the team of Data Center. However, the firm shall not be responsible for maintaining the Hardware of data center.
16	A3- Background,Page 10	<p>The Director Land Records and Surveys, Board of Revenue, Odisha under Revenue & Disaster Management Department, Government of Odisha invites agency through the tender process for scanning / digitization of approximately 10 crore pages.</p> <p>The project scope has envisaged developing and deploying an efficient system for scanning the true copies of different types of records with approximately 5 Cr of pages with number of records as mentioned in the Annexure 1</p>	<p>The Director Land Records and Surveys, Board of Revenue, Odisha under Revenue & Disaster Management Department, Government of Odisha invites agency through the tender process for scanning / digitization of approximately 2.4 crore pages</p> <p>The project scope has envisaged developing and deploying an efficient system for scanning the true copies of different types of records with approximately 2.4 Cr of pages with number of records as mentioned in the Annexure 1</p>
17	E3.2.1: Scanning and Data Digitization, Page	Rate per page of scanning of documents at 300 DPI and storing them in PDF format including bar Code sticker.	Rate per page of scanning of documents at 300 DPI and storing them in PDF format including bar Code sticker.

	58	Quantity Column – 3.2 Crore	Quantity Column – 2.4 Crore
18	B2-3.3.2.1 (1.2) Page No 20	ISO 9001- 2 CMMi3 or above- 3	ISO 9001- 2 Mark CMMi3 or above- 2 Mark ISO 27001:2013 – 1 Mark
19	D2.6. Meta Data Entry, page 31	Addition of Clause	vi. All the records are in odia language to read and will be entered in English, but the editor should have the support of both Odia and English font.
20	D2.4.i Page 30	The documents/pages shall be scanned on a min. 300 DPI resolution, black and white/Grey Scale with digitized file size not exceeding 75Kb for one side of the page. A committee of DLR&S and OCAC officials shall certify the scanner models before deployment.	The documents/pages shall be scanned on a min. 300 DPI resolution, black and white/Grey Scale with digitized file size not exceeding 75Kb for one side of the page. However in case of scanning in high resolution (600 DPI), the page size may be up to maximum 150 kb. A committee of DLR&S and OCAC officials shall certify the scanner models before deployment.

Revised Format

E1.2: Pre-Qualification Bid Checklist

SI. No	Criteria	Documents Required
1.	The Bidder should be a company registered under the Companies Act, 1956/2013 and registered under Indian Partnership Act 1932. The organisation must be in operation in India for at least 5 years as on 31.05.2020 and should have their registered office in India.	Copy of Certificate of Registration and details of operation branch in Odisha
2.	The Bidder must possess a valid: - Company Registration Certificate GST Registration Certificate with up-to-date Clearance Certificate PAN Number	Copy of : GST Registration GST Payment clearance certificate and Pan number
3.	The Bidder should deposit Earnest money of Rs 10, 00,000 and Tender fees of Rs 5,000 in DD/BG/RTGS format in favour of "Odisha Computer Application Centre" payable at Bhubaneswar from the scheduled and nationalised bank along with the pre-qualification bid. The bid received without the same will be summarily rejected.	Earnest Money Deposit and document fees as per the details mentioned in the RFF to be submitted in separate envelop
4.	The Bidder must be a profit making company and should have positive net worth on an average of last three Financial years as on March 31, 2019	Auditors Certificate
5.	The Bidder should have average annual turnover of at least INR 10 Crores for the last three immediate past fiscal years as on March 31, 2019 and out of which average annual turnover of INR 5 Crores in last three financial years from the business of data digitization, scanning and software deployment and	Auditor's Certificate for turnover along with the balance sheets and P&L Statements

	maintenance.	
6.	Bidder should have at least implemented 3 similar projects in India in Govt/PSU/Reputed Corporate Entity in the last 5 financial years. The average annual turnover of the Corporate entity should be more than 1000 crore. One of the projects should be a project value of 2.4 crores or two projects with value not less than 1.8 crore for each project or three projects with a value not less than 1.2 crore for each project. One of the projects should have the requirement of deploying with the setup of at least 5 operation sites with infrastructure support for scanning, metadata entry and integration of the data with central repository.	Work order and project completion certificate. If the project has completed 75% of deployment may be considered on certification.
7.	The Bidder should have scanned minimum cumulative number of meta data entry of one Crore and should have cumulative 60 lakh scanned page experience out of 5 projects over the last 5 financial years (FY 2018-19, 2017-18, 2016-17,2015-16,2014-15) from the agencies of Govt /PSU/Reputed Corporate Sectors in India.	Work order and the proof document of deployment from 10 operation sites
8.	The Bidder shall not be under a Declaration of Ineligibility for corrupt or fraudulent practices with any Government Departments/ agencies/ ministries or PSU's and should not be blacklisted.	Declaration from Authorised Signatory as mentioned in Annexure E1.3
9.	Duly Executed Power of Attorney in favour of Authorized signatory of the Bidder or copy of board resolution duly authorizing signatory for signing this bid.	Power of Attorney in favour of Authorised signatory of the bidder or board resolution
10.	The bidder should have at least 50 data entry operators, 10 proof readers, 20 IT professionals with relevant experience on software development on its rolls as on the date of submission.	HR statement in the format at Annexure E 1.6

11.	The bidder without their presence in Odisha can participate but have to submit undertaking to start operational unit with 15 days on getting the award	Self Declaration by the Bidder in the format at annexure E1.1
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E2.2 Technical Bid Evaluation Check List

SL No	Parameters	Supporting documents
1	Company profile	
1.1	Average turnover - in last 3 financial years	Copy of the Audited Balance sheet with Profit & Loss; OR Certificate from the statutory auditor for three years
1.2	ISO 9001- 2 Mark CMMi3 or above- 2 Mark ISO 27001:2013 – 1 Mark	Copy of valid Certificate
2	Relevant Experience	
2.1	Experience in Document Scanning & Digitization project within last 5 years in Central Government / State Government / PSU in India / Corporate entity with minimum Order value of INR 1 Crore. The work order should have been issued within the last 5 years.	Completion Certificates from the client; OR Work Order copy with 75% or more payment received
2.2	Similar project implemented in GOVT/PSU in India in last 5 years with the scope of data synchronisation from multiple location: More than 10 operation unit @ 10 marks for each project. Note – one project can be counted only under 2.1 or 2.2(not both)	Work order with the details about scope and certificate of successful implementation of the project from deptt/psu in India
2.3	Web Portal and workflow based Application development with maintenance for two years with minimum order value of Rs 10 lakh from GOVT/PSU of India in the last 5 years	Work order and certificate from the client .
3	Approach and Methodology	
3.1	Complete understanding of the setup with the suitable infrastructure, Security parameters, suitable storage solution , preventive measures for data theft, Exporting Data for state level	Qualitative assessment based on Demonstration of understanding of the requirement with

	integration	presentation of similar project
3.2	Capability of deployment of required qualified Manpower resources and project completion on time	Technical Proposal & Presentation
3.3	Approach and methodology for high degree of accuracy and quality checking initiatives.	Technical Proposal & Presentation
3.4	Approach & Methodology for data integration, Security and implementation of workflow based solution.	Technical Proposal & Presentation

E 3. Finance Bid

E.3.1 Part A

E.3.1.1: Web Portal Design and Development Cost

Sl. No.	Name of Module/ Sub Module	Amount (A)	Tax Amount (B)	Total Amount (A+B)
1.	Design and Development of the web portal with DMF Solution and Citizen centric services including cyber audit for go live and Training			
Total				
In word :				

E3.1.2: Repeated Cyber Audit

Particulars	Rate per Cyber Audit (A)	Number of Cyber Audit (B)	Total (A*B) (C)	Taxes (% on C) (D)	Total (C+D=E)
Cyber Audit From Cert-in Certified organization		2			
Total					
In words :					

The payment will be as per actual number of cyber audit from CeRT-In certified organisation

E3.1.3 Operation and Maintenance Cost for 2 years

Sl. No	Year's	Amount (A)	Tax Amount (B)	Total Amount (C= A + B)
1	Year 1			
2	Year 2			
Total				
In Words:				

Support and Maintenance will be counted only after completion of Digitization work.

E3.1.4 Proprietary Cost proposed by implementing agency as a part of project cost

SL No	Details of System Software/Database/Others if any	Licensing Cost for 2 Years (Rs)
2	Database (Open Source Enterprise Edition Preferable)	
3	SSL	
4	E-Sign/Digital Signature Solution	
5	Any other 3 rd party software required for development and hosting	
6	CMS If any Licence cost to the project	
7	Other if any	
Total		
In Words :		

E.3.1.5 Provisional Cost for implementation of request for changes

Particulars	Quantity 20 man months (A)	Rate per man month (B)	Amount (A*B) C	Taxes (On C)	Total
Average Resource Cost	20				

- i. Average resource cost is not the cost of any specific resource rather the average of the cost of the team which may be involved in execution of the change request.
- ii. The provisional cost will be taken into consideration for bid price evaluation but will be paid on actual

E 3.1.6 Part A- Total quoted Value

Sl. No	Year's	Amount (A)	Tax Amount (B)	Total Amount (C= A + B)
1.	Web Portal Design and Development Cost			
2.	Repeated Cyber Audit Cost			
3.	Operation and Maintenance Cost for 2 years			
4.	Proprietary Cost proposed by Implementing Agency as a part of project cost			
5.	Provisional Cost for implementation of request for changes			
Total				
In Words:				

E3.2. Part B

E3.2.1: Scanning and Data Digitization

SL No	Description (A)	Rate per Unit (B)	Quantity (C)	Total (D) (B*C)	Taxes (E) On D	Total Bid Amount (F) (D+E)
1	Rate per page of scanning of documents at 300 DPI and storing them in PDF format including bar Code sticker.		2,40,00,000			
2	Meta Data Entry for per					

	record					
	Yadasta		2,50,00,000			
	Mistake		80,00,000			
	Rent Objection Case		80,00,000			
	Appeal Case		80,00,000			
	Plot Index		2,50,00,000			
	Amin Report		80,00,000			
3	Rebinding ,Cover and Code reader		1,00,000			
Total						

Note:

1. Payment will be done as per actual
2. Taxes will be paid as applicable at the rate at the time of invoice submission but currently the rate will be imposed as applicable as on the date of bid submission.

Place:

(Name & Signature of Bidder)

Date:

Company Seal