

**ODISHA COMPUTER APPLICATION CENTRE  
PLOT NO N. N-1/7D. ACHARYA VIHAR.  
BHUBANESWAR.**

Our Ref:OCAC-ADMN-7/96(pt-1) 672 / Date 8-03-2019

**Short Tender Call Notice**

Sealed quotations are invited from different firms for printing and supply of following Office items to OCAC at present and also during next 1 year as and when required basing on the requirements.

Sl.No.	Items Name	Qty	Unit Price
1	OCAC Letter Head (As per sample) 100 GSM paper, A/4 (210mm x 295mm) size, color combination as per sample ,offset printing.	10000 sheets	
2	Note sheet with binding as per sample ( one book of 100 pages.)	200 books	
3	Folder file with fixing of eyelet in the top corner and 2 eyelets in the middle of the back page with cloth pasting, tagging and printing of OCAC LOGO and address as per sample.	1000 nos	

Interested firms having valid GSTIN, PAN and <sup>Registration</sup> Registration certificate may furnish sealed quotations for supply of the above item to OCAC on or before **12 Noon of 13./03/2019.**

The authority reserves the right to accept / reject any or all the quotations without assigning any reason thereof.

*14/03/2019*  
**General Manager(Admin).**

C.C. Notice Board / OCAC Website.