



**ODISHA COMPUTER APPLICATION CENTRE
BHUBANESWAR**

TENDER DOCUMENT

Enquiry No. - OCAC-TE-06/2011/ENQ-19040

Supply & Installation of 55" LED Monitor in the 3rd Floor Conference Hall, Odisha Secretariat

Period of Sale of Tender Document: Dt. 04-10-2019 to 19-10-2019 at 1:00 PM

Last Date for Submission of Tender: Dt. 19-10-2019 at 2:00 PM

Place of Submission of Tender Document: Odisha Computer Application Centre,
Plot No.-N-1/7-D,
Acharya Vihar Square,
RRL Post Office,
Bhubaneswar-751 013

Date and Time of Tender Opening - General Bid : Dt. 19-10-2019 at 4:00 PM

Cost of Tender Document: **Rs.500/- (Rupees Five Hundred only)**

**Place:
Date:**

Signature & Seal of the Bidder

SECTION-I
NOTICE INVITING TENDER

Sealed tenders are invited from OEM/Authorised Dealer/Distributors/Supplier to supply and installation of a 55" LED Monitor in the 3rd Floor Conference Hall, Odisha Secretariat, Bhubaneswar. Tender document shall be downloaded from the web site www.ocac.in from 04-10-2019 to 19-10-2019. The tender document shall be deposited along with a non-refundable tender document fee of Rs.500/- (Rupees Five Hundred only) in shape of Demand Draft drawn in favour of Odisha Computer Application Centre, Bhubaneswar. **The authority reserves the right to accept/reject any and part of there or all the quotations and without assigning any reason thereof.**

GENERAL MANAGER (Admn.)
ODISHA COMPUTER APPLICATION CENTRE
PLOT NO.-N-1/7-D, ACHARYA VIHAR SQUARE, P.O.-RRL, BBSR-13
PHONE: 91-674-2567280, 2567064, 2567295
FAX : 91-674-2567842

Place:
Date:

Signature & Seal of the Bidder

SECTION – II

INVITATION FOR BIDS

1.1 INTRODUCTION

Odisha Computer Application Centre (OCAC), Bhubaneswar invites competitive bid proposals from interested OEM/ Authorised Distributors / Dealers and Supplier to supply and installation of 55" LED Monitor.

1.2. OBJECTIVES

Odisha Computer Application Centre (**OCAC**) proposes to procure the following items for use in the 3rd Floor Conference Hall, Odisha Secretariat, Bhubabneswar.

Bill of Material

Sl.No.	PARTICULARS	Qty.	Unit
1	LED Monitor 55 inch	1	No.
2	Factory crimped HDMI Cable (20 Mtrs.)	2	Nos.

Place:
Date:

Signature & Seal of the Bidder

SECTION-III

GENERAL TERMS & CONDITIONS

Place:
Date:

Signature & Seal of the Bidder

1. Location of the Project:

Odisha Secretariat

2. Eligibility Criteria

- i. The bidder should be a registered firm operating for last five years from the date of floating of tender. It should be registered with Odisha Sales Tax Authority. The bidder should furnish the Company registration certificate, GST Certificate, copy of PAN along with the tender document.
- ii. The firm should have a local office with service networks in Bhubaneswar.
- iii. The average annual turnover of the firm for last three Financial Years must be 20 Lakhs.
- iv. In case of authorized partners, the bidder has to submit valid authorization certificate(s) from the Original Equipment Manufacturer (OEM).

Necessary supporting documents on fulfillment of eligibility criteria should be attached for authentication along with a signed copy of the tender document to indicate acceptance of all terms and conditions set forth in the tender. Organizations failing to provide complete information on any of the requirements are liable to be rejected.

3. Cost of Tender Document

Cost of Tender document will be ₹500/- (Five Hundred only).

4. Time of completion of Project:

All installation and supply work shall be completed within 2 **weeks** from the date of issue of Purchase Order.

5. Payment term

1. 90% payment will be made after supply and installation of the equipment at site, submission of delivery note, installation report and tax invoice.
2. Balance 10% will be released after 30 days of installation of the equipment.

6. Offer Validity Period

The tender offer must be valid for **180 days**. Any offer falling short of the validity period is liable for rejection.

7. Warranty and Support

3 years from the date of installation of the LED Monitor

8. Rejection

Before acceptance of the items if the equipment supplied by the vendor is found defective in materials or workmanship or otherwise not in conformity with the requirements of the contract, the purchaser shall have the right to either reject or to request in writing for rectification of the defects. Then the vendor shall with utmost diligence, at his own expense, make good the defects so specified or replace the defective equipment if the vendor fails to do so, the purchaser either.

Place:
Date:

Signature & Seal of the Bidder

- b) May at its option to replace or rectify such defective equipment and charge to the vendor the excess cost incurred by the purchaser plus 15% (Fifteen percent) extra as administrative charges.

OR

- ii) Terminate the contract for default. Further, in the event, the vendor is not able to rectify or replace the faulty equipment within reasonable time, the purchaser reserves the right to acquire the said equipment at a reduced price considered equitable under the circumstances, and under such conditions the decision of the Odisha Computer Application Centre, Bhubaneswar shall be final.

9. FORCE MAJEURE CONDITION

If the execution of the contract/supply order is delayed beyond the period stipulated in the supply order as result of outbreak of hostilities, declaration of an embargo or blockade of fire, flood, acts of God, then OCAC may allow such additional time by extending the project execution timeframe as considered to be justified by the circumstances of the case and its decision will be final. If additional time is granted by the OCAC, the supply order shall be read and understood as if it had contained from its inception the execution date as extended.

10. STANDARDS

The materials/equipments/software shall confirm to the National / International standard as applicable.

11. Insurance Of Equipments

The materials to be supplied should be **insured** by the vendor on behalf of the purchaser from his warehouse to the installation site. The insurance coverage should cover the transport of materials by Rail/Road to the destination and till handing over the same to the client after successful installation. The materials/equipment found lost or damaged in transit or during installation and commissioning should be immediately replaced to avoid delay in commissioning the equipments.

12. Installation Supervision and Services

The supplier shall depute experienced persons for installation and testing of equipment supplied.

13. Replacement

If the material/ equipment or any portion thereof gets damaged or lost during the transit and installation, the vendor shall effect the replacement of such materials/ equipment within a reasonable time to avoid delay in commissioning the equipment.

14. Purchaser's Procurement Rights

Without incurring any liability, whatsoever to the affected bidder or bidders, the Purchaser reserves the right to:

- i) Amend, modify, or cancel this tender and to reject any or all proposals without assigning any reason.
- ii) Change any of the scheduled dates stated in this tender.
- iii) Reject proposals that fail to meet the tender requirements.
- iv) Should the Purchaser be unsuccessful in negotiating a contract with the selected bidder, the Purchaser will begin contract negotiations with the next best value bidder in order to serve the best interest.
- v) Make typographical correction or correct computational errors to proposals
- vi) Request bidders to clarify their proposal.

Place:
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15. Inspections

- i) The representatives of Odisha Computer Application Centre shall have the right to make inspection during the execution of work at the site.
- ii) The items of supply/installation shall be verified by the authorised representatives of OCAC during final inspection and the bills shall be submitted by the party after such inspection.

16. Other Instructions

- a) OCAC reserves right to cancel the Purchase Order in the event of one or more of the following situations:
 - a. Delay in delivery and installation beyond the specified period for delivery
 - b. Major discrepancy in hardware & other components noticed during any stage of the project
- b) OCAC reserves the right to re-negotiate the prices in the event of change in the market prices of the machines.
- c) OCAC reserves the right to ask for any type technical clarification and make technical presentation before technical committee members failing which it may leads to CANCEL the bid.
- d) OCAC reserves the right to inspect the machines to verify the genuineness and conformity with the specifications of the machines delivered.
- e) Un-signed & un-stamped bid shall not be accepted.
- f) Upon verification, evaluation / assessment, if in case any information furnished by the vendor is found to be false/incorrect, their total bid shall be summarily rejected and no correspondence on the same, shall be entertained.
- g) No deviations from tender terms and conditions will be accepted. Any violation thereof will lead to the rejection of the bid.
- h) OCAC will not be responsible for any misinterpretation or wrong assumption by the vendor.
- i) OCAC reserves the right to alter / increase / decrease the quantity of items, as the case may be, to meet the requirements at any point of time.
- j) OCAC is not responsible for non-receipt of tenders within the specified date and time due to any reason including postal delay or holidays.
- k) Over-writing/over-typing or erasing of the figures are not allowed and shall render the tender invalid.

17. Detailed Evaluation

- i) **Only the bids considered to be substantially responsive shall be considered for detailed evaluation.**
- ii) **The evaluation of the tender will** be made on the basis of least cost for the entire range of product (sum of all quoted prices inclusive of GST). In case there is any discrepancy between unit price & total price, the unit price will prevail.
- iii) The purchaser shall evaluate the bid in detail in respect of Technical specifications, Price quoted, Service offered, Quality and compares them with other bids in the abovementioned aspects.
- iv) The purchaser reserves the right to evaluate each item either by basic configuration or by combining with one or more of the options asked. Purchaser's decision in this matter shall be final and binding.
- v) The purchaser reserves the right to negotiate specifications, prices during evaluation if found necessary.

Place:
Date:

Signature & Seal of the Bidder

18. Jurisdiction Of High Court Of Odisha

Suites, if any arising out of the contract shall be filed by either party in a court of Law to which the jurisdiction of the High Court of Odisha extends.

19. Right To Reject/Accept The Tender

The purchaser reserves the right either to reject or accept any or all tenders. Orders may also be split among different selected bidders. The purchaser has exclusive right to alter the quantities of materials at the time of placing the final purchase order. After placing the purchase order, the purchaser may order to defer the delivery of the material. It may be clearly understood by the tenderer that the purchaser need not assign any reason for the above action.

20. Final Authority

The final authority for payments will be the consignee except otherwise specifically stated and if the vendor/supplier desires to appeal against any matter he shall appeal to Odisha Computer Application Centre, N-1/7-D, Nayapalli, near Planetarium, Acharya Vihar square, Bhubaneswar-751013 whose decision on such matters shall be final and conclusive.

Accepting all above terms and conditions.

**Place:
Date:**

Signature & Seal of the Bidder

LIST OF ENCLOSURES

Sl. No	Enclosure description	Enclosed (Yes / No)	Annexure / Attachment / Page No. / Envelop No. of the enclosure
1	Copy of Registration Certificate of the firm		
2	Documentary proof of an authorized partner of manufactures of items quoted.		
3	GST Registration Certificate		
4	Copy of PAN no allotted by Income Tax Department		
5	Tender document fee	DD No : Amount : Bank:	
6	Bid duly signed (sealed envelope)		
7	Printed technical Brochure		
8	Signature with Name & Date		

Place:
Date:

Signature & Seal of the Bidder

SECTION-IV

TECNICAL SPECIFICATION

Place:
Date:

Signature & Seal of the Bidder

Specification of LED Monitor

Make:

Model:

Sl. No.	Parameter	Specification	Complied (Yes/No)
1	Screen Size	55" (54.64" diagonal)	
2	Panel Technology	OLED	
3	Aspect Ratio	16:9	
4	Native Resolution	1,920 x 1,080 (FHD)	
5	Brightness	100/400 cd/m ² (APL 100% / 25%) * Average picture level	
6	Dynamic CR	100,000:1	
7	Viewing Angle (H x V)	178 x 178	
8	Response Time	1 ms (G to G), 8 ms (MPRT)	
9	Orientation	Landscape & Portrait	
10	Input	HDMI, DP	
11	Output	DP, Audio	
12	External Control	RS232C in/out, RJ in/out, IR Receiver, USB 2.0, USB 3.0	
13	Bezel Width	1.2, 1.2, 1.2, 1.2 mm (U, B, L, R *Offset bezel)	
14	Special Features	Temperature Sensor, Cooling FAN, Source Selection, DPM Select, Energy Saving, File Play with USB, Internal Memory, Wi-Fi Dongle Ready, USB Cloning, Contents Scheduling, Local Time Auto Setting, Failover, Mirroring, SoftAP, BEACON, DP daisy chain	
15	Power Supply	Built-in, 100–240 V~, 50/60 Hz	
16	Safety Standard (Certification)	UL/cUL/CB/TUV/KC	
17	Media Player Compatibility	OPS-Type Compatible, External Media Player Attachable	
18	Accessories	Remote controller (includes 2 batteries), FPC Extension cable (connection between screen and signage box), Power cord, DP cable, RS-232C cable, RS-232C gender, LAN cable, IR receiver, Manual, Wall-mount plate (includes screws), Harness locking cover, Set install guide, Signage box bracket (U-Leg), FPC cable cover	
19	Warranty	3 Years	

Complied to the above Specifications (Yes/No)

N.B.: Printed brochures (if any) of equipment should be enclosed

Place:
Date:

Signature & Seal of the Bidder

SECTION-V COMMERCIAL OFFER

Place:
Date:

Signature & Seal of the Bidder

Price Bid

Sl.No.	PARTICULARS	Qty.	Unit	Rate	Tax	Amount (Rs.)	Total Amount (Rs.)
1	LED Monitor as per Technical specification of Section-IV	1	Set				
2	Factory crimped Full HD HDMI Cable (20 Mtrs.)	2	Nos.				
GRAND TOTAL AMOUNT ₹:							
GRAND TOTAL AMOUNT IN WORDS:							

- Prices shall be quoted inclusive of GST.
- Printed brochures of items quoted should be enclosed.

Place:
Date:

Signature & Seal of the Bidder