

Tender Call Notice for Refilling of Fire Extinguishers at OCAC Tower Bhubaneswar

Enquiry No.: : OCAC-CAD-26/2017/19038
Inquiry Issue Date : 05/10/2019
Last Date of Submission : 15th October, 2019 by 03:00 PM

Odisha Computer Application Center (OCAC)

(Technical Directorate of I.T. Deptt, Govt. of Odisha)

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OCAC

Invitation for Tender for Re-filling of Fire Extinguishers at OCAC Tower Bhubaneswar

Sealed tenders are hereby invited by the undersigned for Refilling and Pressure testing of Fire Extinguishers at OCAC tower as per terms & conditions mentioned below. The filled tenders along with all the required document must reach in the office of the undersigned on or before 15/10/2019 by 03.00 PM. The Envelope containing the tender would please be sealed and super scribed as under:-

“TENDER FOR RE-FILLING OF FIRE EXTINGUISHERS AGAINST ENQUIRY NO. OCAC-CAD-26/2017/19038 DUE ON 15/10/2019 by 03.00 PM”

1. Terms & Conditions:

- A) The tender received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.
- B) Tender must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- C) Bidder must quote the product as per specification provided in **Annexure-1**. The refilling should be guaranteed for a period of 12 months from the date of refilling and necessary certificate in this regards should be furnished.
- D) Rates must be quoted in Indian rupees and as per the format specified taxes extra if any must be written separately.
- E) Rates must be quoted FOR basis (including Freight charges, Insurance etc.)
- F) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- G) The rates quoted must be valid for 90 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- H) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:-
 - Firm shall be registered with the Government of Odisha / Central Government.
 - The firm shall have valid GST and PAN No.
 - The firm should have similar experience of supplying of the items in Govt. /PSU.
 - The firm should not be black listed by any Govt. Agency/Dept.

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- J) The supplier may be asked to submit a sample of the product(s), which will be evaluated by a technical evaluation committee. The expenditure incurred for demonstrating the items will be borne by the supplier.
- K) Work completion Period – within 15 days from the date of award of work.
- L) Liquidated Damage: - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) Payment Terms: - 100% payment will be made on delivery & commissioning of the goods and after inspection by the OCAC Officials.
- N) Accessories required in price bid as specified in Annexure I will be purchased as per site requirement & calculated accordingly.
- O) OCAC reserves the right to increase or decrease quantity and / or amount of work.
- P) OCAC reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the OCAC will be final in this regard.

Administrative Officer

Encl.: Annexure 1 (Format of price bid)

[On the letterhead of firm]

ANNEXURE "1"
PRICE BID FORM

To,
Administrative Officer,
OCAC Bhubaneswar.
Dear Sir,

1. I/We Submitted the tender for Enquiry No. **"TENDER FOR REFILLING OF FIRE EXTINGUISHERS AT OCAC AGAINST THE ENQUIRY NO.OCAC-CAD-26/2017/19038"**, DUE ON 15/10/2019 by 03.00 PM for Refilling of Fire Extinguishers at OCAC Tower".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my tender will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

Sl. No.	Particulars	Quantity	Price/Unit Exclusive of TAX (INR)	TAX %	Total Amount Inclusive of TAX
1	Pressure testing and refilling of CO2 type 4.5 kg capacity fire extinguisher.	18			
2	Pressure testing and refilling of mesh foam type 9 liter capacity fire extinguisher.	2			
3	Pressure testing and refilling of water type 9 liter capacity fire extinguisher.	32			
4	Pressure testing and refilling of ABC stored pressure 6kg capacity fire extinguisher.	16			
Total Cost Inclusive of Tax					

Date_____

Place_____

(Signature of Authorized Person)_____

(Name)_____

Name of Firm/Company/Agency_____

Phone No._____

Email:_____