



**Short Tender Call Notice for Engagement of Interactive
Robots at Janata Maidan Bhubaneswar for
World Odia Language Conference 2024.**

Tender Enquiry No. - OCAC-IF&ITP-511/23-365

**Issued by
ODISHA COMPUTER APPLICATION CENTRE (OCAC)**

**PLOT NO.-N-1/7-D, ACHARYA VIHAR SQUARE, P.O.-RRL, BBSR-15
PHONE: 91-674-2567280, 2567064, 2567295
FAX: 91-674-2567842**

Introduction:

Odisha Computer Application Centre (OCAC) invites competitive bid proposals from interested firms who have experience in supplying Interactive Robots (4 Nos) at Janata Maidan Bhubaneswar, for 3 Days from 3rd Feb 2024 to 5th Feb 2024 for the "World Odia Language Conference-2024".

Features of Robot (Type-1):

- **Co-Host for the event:** act as host.co-host to inaugurate the event and act as an anchor for the event.
- **Play quizzes:** The robot can engage with visitors to play quizzes on various topics.Small giveaways/presents can be given to winners.
- **Interact with Visitors with Ai powered conversation:** We can easily program 100sof voice-based flows customised for each visitor for interaction, backed by GPT powered conversation.
- **Collect data:** The robot can take surveys, and feedback to get information from thevisitors.
- **Navigation:** Autonomously navigate around the place guiding visitors.
- **Entertainment:** play videos, pictures and take selfies.
- Shake hand with humans and do namaskar.

Features of Robot (Type-2):

- **Navigation:** Autonomously navigate around the place guiding visitors.
- **Entertainment:** play videos, pictures and take selfies.
- Meet and greet
- Autonomously guide visitors to different places of the event
- Obstacle avoidance
- Interact with visitors

The agencies are expected to use their creativity and suggest better solution according to need and theme of the event.

Eligibility Criteria:

1. The Agency should be a registered firm having valid GST and PAN registration. Necessary documents should be submitted in this regard in the Bid Document.
2. The Agency must have experience in doing AI Anchoring. Proof to be attached. Agency having National & International level experience shall be given preference. (Copy of the work-orders & experience for successful event management through AI to be submitted in the General & Technical Proposal).
3. Agency must have an average annual turnover of **₹1.9 Lakhs** for last financial years ending with March 2023, in the field of event management. Proof to be submitted. (Copy of the CA certificate to be provided).

4. Conditional Bids shall not be considered and will be out-rightly rejected at the very first instance.
5. OCAC reserves the right to accept or reject any bid without assigning any reason thereof and OCAC's decision in this regard will be treated as final.
6. Un-signed & un-stamped bid shall not be accepted.
7. Undertaking for subsequent submission of any of the document asked in the tender will not be entertained under any circumstances. However, OCAC reserves the right to ask clarifications on the already submitted documents.
8. Over-writing/over-typing or erasing of the figures are not allowed and shall render the tender invalid.

Necessary supporting documents on fulfilment of terms & condition should be attached for authentication along with a signed copy of the tender document to indicate acceptance of all terms and conditions set forth in the tender. Organizations failing to provide complete information on any of the requirements are liable to be rejected.

Submission of Bids:

Interested agencies are invited to submit the bids with and financial proposals in sealed envelope super scribed as 'Engagement of Robots for 3 days' for World Odia Language Conference-2024 at Pragati Maidan Bhubaneswar.

Each of these bids to be submitted in two separate sealed envelopes and should be marked as "General & Technical bid" and "Financial bid" respectively. Further these two envelopes should be enclosed in the main envelope super scribed as "Engagement of Robots for 3 days' for World Odia Language Conference-2024 at Pragati Maidan Bhubaneswar".

Bid Evaluation and Selection Criteria:

All the bidders who qualify the eligibility criteria shall be invited to make a short power point presentation of their proposed solution for the event on **30-01-2024**. These solutions will be evaluated by OCAC committee. Based on the solution and the presentation agencies will be shortlisted. The decision of the evaluation committee shall be final & binding. One agency can submit only one proposal

The financial bid shall be opened only for those bidders, whose solution is/are shortlisted. Subsequently OCAC may modify the scope according to the need and requirement of OCAC

and E&IT Department without additional cost. Out of the best solution shortlisted the agency with least cost (L1) will be considered for final selection.

OCAC may negotiate with the selected agency on financial bid and the work order will be awarded to the agency upon agreement of the final cost by both the parties.

Other Terms & Conditions:

1. Price must be mentioned inclusive of all taxes and Transportation.
2. The supplied AI must be of top quality.
3. The work/job has to be completed before 02.02.2024, 10: 00 AM/PM. If the job will not complete within stipulated period of time), the OCAC Authority would have a right to done the same job from the market and the cost incurred by OCAC will be borne by the firm/agency.
4. The price quoted should be firm and final.
5. Bid should be valid for 30 days from the specified date of closing.
6. Transportation will be at Suppliers risk.
7. The price offer through E-mail/Fax will neither be accepted nor entertained.
8. The firms/agencies must sign on each page of quotation documents with date and seal & to be submitted.
9. Payment: 100% after successful supply and completion of the event program.
10. Interested Firms/Agencies may quote their competitive price and other terms and conditions.
11. Bids once submitted shall not be withdrawn. Any default after acceptance of the bid shall be deemed to be non-compliance to the terms of contract and cancellation of contract.
12. The bidder shall be responsible for due payment of all applicable taxes, duties, levies changes and expenses with respect to or arising out of performance of this work/job. The contractor has to ensure all required statutory compliance including IT, ST, PF, ESI, Labor License, Work man Compensation, Payment of Minimum Wage etc. as in force.
13. In case of any dispute, the decision of General Manager (Admn.) shall be final and binding on you.
14. Incomplete offer or communication after due date and time will be rejected.

Confidentiality:

All the information, records, reports, technical data, contact details, solution and any other documents provided to the Agencies during this bid process are sole property of OCAC. The agency has no rights to share, disclose, publish, sell or part with it in any manner. It is agency's responsibility and obligation to treat this information's as confidential.

Fact Sheets

Particulars	Detail
Issue of tender:	24-01-2024
Tender Enquiry no.	OCAC-IF&ITP-511/23-365

Non-Refundable Tender Fee in shape of DD	Rs.1,000/- in favour of "Odisha Computer Application Centre (OCAC)", payable at Bhubaneswar (Exempted for MSME/UDYAM /StartUp Registration)
Earnest Money Deposit in shape of DD	Rs.5,000/- in favour of "Odisha Computer Application Centre (OCAC)", payable at Bhubaneswar (Exempted for MSME/ UDYAM / StartUp Registration) (Exempted for MSME/UDYAM /StartUp Registration)
Last date for submission of tender:	30-01-2024, at 02.00 PM
Opening of Technical bids:	30-01-2024, at 04.00 PM
Technical Presentation:	31-01-2024, at 02.00 PM
Opening of Financial bids:	31-01-2024, at 04.00 PM

N.B: OCAC reserves the right to accept or reject any or all the offers without assigning any reason thereof.

FINANCIAL BID SUBMISSION FORM

Tender Ref. no.

Date:

To,

**GENERAL MANAGER (Admn.)
ODISHA COMPUTER APPLICATION CENTRE
PLOT NO.-N-1/7-D, ACHARYA VIHAR SQUARE, P.O.-RRL, BBSR-15
PHONE: 91-674-2567280, 2567064, 2567295
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Sub: Financial quotations for the "Engagement of Robots for 3 days' for World Odia Language Conference-2024 at Janata Maidan Bhubaneswar".

Having gone through the tender notice and having fully understood the scope of work for the captioned assignment as set out, we are pleased to quote the following lump sum amount (inclusive of GST) for the Assignment:

Our Financial Bid shall be binding upon us subject to the modifications resulting from contract negotiations, up to completion the said event. We understand you are not bound to accept any bid you received.

Yours sincerely,

Item Details	Amount in Words Inclusive of GST
Engagement of Robots for 3 Days (Type-1) 2 Nos	
Engagement of Robots for 3 Days (Type-2) 2 Nos	
Total	

Authorized Signature [In full and initials]:

Name and Title of Signatory: Dhrutidhara Behera (Director)

Name of the Firm: SPK-MAK TECHNOLOGIES PVT. LTD.

Address:

Enclose:

1. Type-1 Robot Details
2. Type-2 Robot Details

