CORRIGENDUM
RFP for Empanelment of Software Development Firms, Government of Odisha
REF NO: OCAC-SEGP-MISC-0003-2025-25028

Revised Clauses

3.2 Type of software firm: The local firms those have registered head offices along with development centres located in Odisha will be eligible to participate in the enplanement process

3.3 Categorisation of empanelment: It is proposed to categorise the empanelment as follows:

Category	Average turnover of the company during any three of the last four financial years ending March 2025	Existence of firm in years as on **31.03-2025**	Maximum value of order to be awarded (Excl. GST) (Software Application Development Component Only)
Tier-I	₹10 Crores or above	Minimum 5 Years	More than ₹70 Lakhs up to ₹1 Crore
Tier-II	More than ₹5 Crore or above	Minimum 3 Years	More than ₹30 Lakhs up to ₹70 Lakh
Tier-III	More than ₹50 lakhs or above	Minimum 3 Years	Up to ₹30 Lakhs
Tier-IV	More than ₹25 lakhs or above	Not Applicable	Up to ₹20 Lakhs

5.6.2.1 Earnest Money Deposit (EMD)

Bidders shall submit, along with their Bids, EMD amounting to the following:

Category	EMD in Rupees
Tier-I	₹5,00,000/-
Tier-II	₹2,50,000/-
Tier-III	₹1,00,000/-
Tier-IV	₹50,000/-

6.1.   Prequalification Criteria (General Bid)

Only competent agencies meeting the respective pre-qualification requirement stated hereunder shall be prequalified for the project. Joint Venture or Sub-Contracting or Consortium is not allowed. Technical Bids of only the successful pre-qualifiers will be opened for evaluation.

Sl#	Items	Requirements	Compliances
1.	Legal Entity	The bidder must be − Registered as a Company / LLP under Companies Act, 1956/2013 OR Partnerships Firm registered under LLP Act, 2008 OR a partnership firm registered under the Indian Partnership Act, 1932. − Registered with Goods and Services Tax Network (GSTN) in Odisha. − Registered office of the bidder must be in Odisha − The bidder must be registered as SME/MSME	− Copy of Certificate of Incorporation/ Registration. − Valid GSTIN and copy of GST Registration Certificate. − Copy of PAN. − Copy of MSME Registration − Start-up Certification from Govt. of Odisha. (In case of start-up company)
2.	Existence of the bidder in Odisha	The bidder must have development centre located in Odisha. <table><tr><th>Category</th><th>Existence in years in Odisha as on 31.12.2024</th></tr><tr><td>Tier-I</td><td>At least 5 years</td></tr><tr><td>Tier-II</td><td>At least 3 Years</td></tr><tr><td>Tier-III</td><td>At least 3 Years</td></tr><tr><td>Tier-IV</td><td>Not Applicable</td></tr></table>	Leased Agreement / Trade License/any other related document showing the existence of the bidder such as Certificate of Incorporation, GST registration etc.
3.	Sales Turnover	Responding Firm/ Company's average annual sales turnover generated from IT/ ITES/ IT Consulting during any three of the last four financial years ending March 2025 must be: <table><tr><td>Category</td><td>Average Turnover</td></tr><tr><td>Tier-I</td><td>₹10 Crores or above</td></tr><tr><td>Tier-II</td><td>More than ₹5 Crore or above</td></tr><tr><td>Tier-III</td><td>More than ₹50 lakhs or above</td></tr><tr><td>Tier-IV</td><td>• Not required, in case of startups on submission of startup Odisha registration certificate • For others, more than ₹25 lakhs</td></tr></table>	Certificate from Statutory Auditor/CA. (Provisional certificate for FY ending March 2025 will also be considered)
4.	Technical Capability	The bidder must have successfully developed and implemented at least the following numbers of online applications/ IT or ITES services / IT Consulting for any Government Department / Government	Work Order + Completion or Go-Live Certificate

Sl#	Items	Requirements	Compliances
		Agency / PSU/Autonomous Bodies in India during last 10 years as on 31st March 2025 of value specified herein: **Category / Number and value of Project** Tier-I: • Minimum One Project of ₹80 Lakh; or • Two Projects of ₹60 Lakh each; or • Three Projects of ₹40 Lakh each; Tier-II: • Minimum One Project of ₹40 Lakh; or • Two Projects of ₹30 Lakh each; or • Three Projects of ₹20 Lakh each; The bidder must have successfully developed and implemented at least the following numbers of online applications/ IT or ITES services / IT Consulting for any organization in India during last 10 years as on 31st March 2025 of value specified herein: **Category / Number and value of Project** Tier-III: • Minimum One Project of ₹24 Lakh; or • Two Projects of ₹18 Lakh each; or • Three Projects of ₹12 Lakh each; Tier-IV: For startups – Not applicable. For others • Minimum One Project of ₹10 Lakh; or • Two Projects of ₹6 Lakh each; or • Three Projects of ₹3 Lakh each; For startups, the company must be less than 7 years old as of March 31, 2025. If the company's incorporation exceeds 7 years as of March 31, 2025, it will be evaluated under the "Others" category, regardless of possessing a Startup certificate.	Project citation (in the prescribed format) along with copy of work orders (including extensions, if any) and completion certificate. <u>For the projects which are in process of implementation, the software development component must be completed with UAT at the time of bid submission.</u>

Category	Number and value of Project
Tier-I	• Minimum One Project of ₹80 Lakh; or • Two Projects of ₹60 Lakh each; or • Three Projects of ₹40 Lakh each;
Tier-II	• Minimum One Project of ₹40 Lakh; or • Two Projects of ₹30 Lakh each; or • Three Projects of ₹20 Lakh each;

The bidder must have successfully developed and implemented at least the following numbers of online applications/ IT or ITES services / IT Consulting for any organization in India during last 10 years as on 31st March 2025 of value specified herein:

Category	Number and value of Project
Tier-III	• Minimum One Project of ₹24 Lakh; or • Two Projects of ₹18 Lakh each; or • Three Projects of ₹12 Lakh each;
Tier-IV	For startups – Not applicable For others • Minimum One Project of ₹10 Lakh; or • Two Projects of ₹6 Lakh each; or • Three Projects of ₹3 Lakh each;

For startups, the company must be less than 7 years old as of March 31, 2025. If the company's incorporation exceeds 7 years as of March 31, 2025, it will be evaluated under the "Others" category, regardless of possessing a Startup certificate.

Sl#	Items	Requirements	Compliances
5.	Manpower Strength	Responding Firm/ Company must have following number of full time technical resources in its payroll in the domain of software development with minimum qualification B.E/ B.Tech/ MCA/ MSc(IT)/ DOEACC(NIELIT)-B Level/ MBA/ BSc(IT) as on **31.03-2025**: | Category	Minimum number Technical Resources.
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Tier-I	150 employees
Tier-II	70 employees
Tier-III	15 employees
Tier-III	6 employees | Out of the above number of employees, certification is required at least for following number of employees | Category	DB Certification	Programming Certification	Security Certification	Networking Certification
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Tier-I	8	15	4	2
Tier-II	5	10	3	2
Tier-III	2	3	2	1
Tier-IV	1	1	1	1		PF Challan (not later than 3 months) for Tier-I, II & III and Certificate from HR Head on the company letter head (with name, qualification, experience, expertise, certification) to this effect for Tier-IV. Copy of the certification
6.	MSME / Startup Odisha Registration	The bidders must have been registered as MSME/ Startup Odisha	Copy of Certificate.
7.	Blacklisting	Responding Firm/ Company shall not be under a declaration of ineligibility for corrupt or fraudulent practices and must not be blacklisted by any State Govt./ Central Govt., for any reason, at the time of bid submission.	Self-Declaration
8.	EMD	Bidder has to submit EMD as per clause 5.6.2 of the RFP	Bank Deposit/Transfer
9.	Local Firms / Enterprise	The local IT/ITeS firms those have registered head offices along with development centres located in Odisha will be eligible to participate in the empanelment process	Valid Legal Documents
10.	Power of Attorney	The bidder shall submit Power of Attorney, duly authorizing the person signing the documents to sign on behalf of the bidder and thereby binding the bidder	Power of Attorney document

Sl#	Items	Requirements	Compliances
	for Authorized Signatory		
11.	Integrity pact	The bidder must furnish Integrity Pact	Integrity pact in the prescribed form
12.	Acceptance of Terms & Conditions	The bidder must submit a declaration on Acceptance of RFP Terms & Conditions	Declaration in the prescribed format
13.	Certifications	Bidder should have following certification. | Category	Certification
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Tier-I	CMMi DEV/3 or above; (From CMMi Institute)
Tier-II	CMMi DEV/3 or above; (From CMMi Institute)
Tier-III & IV	Not applicable		Copy of valid certificate issued by accredited organizations. (Model View / Domain: Services certificates are not eligible)

6.2. Technical Evaluation Criteria

In order to facilitate the technical proposal evaluation, the technical criteria laid down along with the assigned weights have been presented in subsequent section. The marking scheme presented here is an indication of the relative importance of the evaluation criteria. During evaluation of proposals, OCAC, may, at its discretion, ask the bidders for clarification of their Technical Proposals. Bidders securing above 70% marks in the technical evaluation will only be considered for further bid evaluation. Bids or Tenders which don't secure the minimum specified technical score will be considered technically non-responsive and hence shall be debarred from being considered for further financial bid evaluation.

Clause	Criterion & Marks Assigned	Max Mark	Tier-I	Tier-II	Tier-III	Tier-IV
6.2.1	Average turnover in any three of the last four financial years ending March 2025.	10	• ₹10 Cr.- 2 marks • Beyond ₹10 Cr. 2 mark for each ₹50 Lakh up to maximum 10 marks	• ₹5 Cr- 2 marks • Beyond ₹5 Cr 2 mark for each ₹50 lakh up to maximum 10 marks	• ₹50 lakhs - 2 marks • Beyond ₹50 lakhs 2 mark for each ₹25 lakh up to maximum 10 marks	In case of Startups • ₹5 Lakh- 5 marks • Beyond ₹5 Lakh 2 mark for each ₹1 Lakhs up to maximum 10 marks In case of others • ₹20 Lakh- 2 marks • Beyond ₹20 Lakh 2 mark for each ₹2 Lakhs up to maximum 10 marks
6.2.2	Skilled Resource Strength	40	As per Format 8.7.2	As per Format 8.7.2	As per Format 8.7.2	As per Format 8.7.2
6.2.3	Experience in software development and implementation (Only Software application/ Web portal/ Website development/ Mobile app/ Business Intelligence/ Augmented Reality (AR) and Virtual Reality (VR) technologies will be considered) In case of international project, the value will be calculated	20	Each software application development / IT or ITES services / IT Consulting for any Government Department / Government Agency / PSU/Autonomous Bodies in India during last 10 years as on **31.03-2025** with order value of Minimum ₹2 Cr – 2 Marks	Each software application development / IT or ITES services / IT Consulting for any Government Department / Government Agency / PSU/Autonomous Bodies in India during last 5 years as on **31.03-2025** with order value of Minimum ₹40 Lakhs – 2 Marks >₹40 Lakh to <=₹ 80 Lakh – 4 Marks	Each software application development / IT or ITES services / IT Consulting for any organization in India during last 5 years as on **31.03-2025** with order value of Minimum ₹20 Lakhs – 2 Marks >₹20 Lakh to <=₹40 Lakh – 4 Marks	Each software application development and implementation project during last 5 years as on **31.03-2025** with order value of Minimum ₹2 Lakhs – 2 Marks >₹2 Lakh to <=₹ 4 Lakh – 4 Marks > ₹4 Lakh to <= ₹8 lakh – 6 Marks > ₹8 Lakh – 8 Marks

	based on exchange rate on the date of General bid opening		>₹2 Cr to <=₹4 Cr– 4 Marks > ₹4 Cr– 8 Marks (Maximum 20 Marks)	> ₹80 Lakh to <= ₹160 lakh – 6 Marks > ₹160 Lakh – 8 Marks (Maximum 20 Marks)	> ₹40 Lakh to <= ₹80 lakh – 6 Marks > ₹80 Lakh – 8 Marks (Maximum 20 Marks)	(Maximum 20 Marks)
6.3.4	Quality Certification	5	• ISO27001- 3 Marks • ISO20000- 2 Marks	• ISO27001- 3 Marks • ISO20000- 2 Marks	• ISO 9000 any series- 1 Marks • ISO27001-1 Marks • CMMi-3 or above -3 Marks	• ISO 9000 any series- 3 Marks • ISO27001– 2 Marks
6.3.5	Technical Presentation	25		Technical Presentation: - Which includes Approach and Methodology of assigned job work, Delivery mechanism, testing process, process of user acceptance testing, capabilities in technology stack such as .NET, PHP, Java, Ruby, Python etc. leveraging various Tools and Software. In addition, the type of resources deployed for executing job work and addressing risk for smooth delivery. Experience in Product Development etc.		

1. All the bidders who secure a Technical Score more than **70%** will be declared as technically qualified.
2. The Commercial bids of only the technically qualified Bidders will be opened for further processing.
3. All the technically qualified bidders to match the L1 rates (against respective tier as well as respective resource category) for empanelment after opening of commercial bid.
4. Mere empanelment with OCAC/Govt. of Odisha does not guarantee allocation of work.

7.2 General Software Development
(Including GIS Application Development, Mobile Application Department, Augmented Reality (AR) and Virtual Reality (VR) technology works)

The Department/OCAC may request the empanelled bidder to deploy resources (inline to clause 7.4). In such cases, the Department/OCAC will be responsible for managing those resources according to their specific requirements.

The empanelled agency is expected to provide support to the department in software application development (which includes GIS and Mobile Application Development and Augmented Reality (AR) and Virtual Reality (VR) technology works) or customization of the new/already existing applications of the department……………

7.4.1.19 **Graphics Designer**

Parameters	Tier-I	Tier-II	Tier-III/Tier-IV
Education	Bachelor's degree (or higher) in Graphic Design/ Visual Communication/ Fine Arts/ Multimedia Design		
Experience	Minimum 5 years of hands-on experience in relevant fields	Minimum 5 years of hands-on experience in relevant fields	Minimum 5 years of hands-on experience in relevant fields
Skill	a. Graphic Designers for visuals and banners. b. Copywriters for captions, blogs, and social media posts c. Proficiency in Odia language d. experience in working with following tools: • Adobe Creative Suite (Photoshop, Illustrator, InDesign, After Effects) • Figma, Sketch, Canva, CorelDRAW	a. Graphic Designers for visuals and banners. b. Copywriters for captions, blogs, and social media posts c. Proficiency in Odia language d. experience in working with following tools: • Adobe Creative Suite (Photoshop, Illustrator, InDesign, After Effects) • Figma, Sketch, Canva, CorelDRAW	a. Graphic Designers for visuals and banners. b. Copywriters for captions, blogs, and social media posts c. Proficiency in Odia language d. experience in working with following tools: • Adobe Creative Suite (Photoshop, Illustrator, InDesign, After Effects) • Figma, Sketch, Canva, CorelDRAW

7.4.1.19 **Video Editor**

Parameters	Tier-I	Tier-II	Tier-III/Tier-IV
Education	Graduate from any recognised university/ institution in India		
Experience	Minimum 5 years of hands-on experience in relevant fields	Minimum 5 years of hands-on experience in relevant fields	Minimum 5 years of hands-on experience in relevant fields
Skill	a. Colour Grading & Correction b. Audio Editing: Basic mixing, syncing, and sound design. c. Green Screen / Chroma Keying d. Storyboarding & Cutting to Music e. Proficiency in Odia language f. experience in working with following tools: • Adobe Premiere Pro, Final Cut Pro, DaVinci Resolve, Avid Media Composer • Motion Graphics: Adobe After Effects, Apple Motion, Blender	a. Colour Grading & Correction b. Audio Editing: Basic mixing, syncing, and sound design. c. Green Screen / Chroma Keying d. Storyboarding & Cutting to Music e. Proficiency in Odia language f. experience in working with following tools: • Adobe Premiere Pro, Final Cut Pro, DaVinci Resolve, Avid Media Composer • Motion Graphics: Adobe After Effects, Apple Motion, Blender	a. Colour Grading & Correction b. Audio Editing: Basic mixing, syncing, and sound design. c. Green Screen / Chroma Keying d. Storyboarding & Cutting to Music e. Proficiency in Odia language f. experience in working with following tools: • Adobe Premiere Pro, Final Cut Pro, DaVinci Resolve, Avid Media Composer • Motion Graphics: Adobe After Effects, Apple Motion, Blender

7.6.1   Empanelment Guarantee

Within 15 days of the selected firms being intimated about their empanelment they are to submit an Empanelment Guarantee (EG). The value of Empanelment Guarantee as follows:

Category	EG in Rupees
Tier-I	₹5,00,000/-
Tier-II	₹2,50,000/-
Tier-III	₹1,00,000/-
Tier-IV	₹50,000/-

The EG shall be paid in the below mentioned account:

Bank A/c No: 149311100000195
Payee Name: Odisha Computer Application Centre
Bank Name & Branch: Union Bank of India, Acharya Vihar, Bhubaneswar
Account Type: Savings
IFSC: UBIN0814938

On request of the bidder the EMD can be converted to Empanelment Guarantee (EG). The Empanelment Guarantee will be returned to the bidder after completion of Empanelment period (i.e. after 3 years from the date of notification of empanelment or after applicable extension periods). No interest will be paid to the bidder towards Empanelment Guarantee.

Revised Tender Schedule

Sl. #	Item	Description
1.	Last date and time for receipt of proposals from Bidders	30/06/2025, 12:00 Noon
2.	Opening of Prequalification & Technical Proposals	30/06/2025, 12:15 PM
3.	Technical Presentation	To be notified later
4.	Opening of Commercial Bids	To be notified later