



RFP for Selection of Implementation Agency for Integrated City  
Surveillance System at Puri, Odisha for Home Department,  
Government of Odisha

**RFP Reference No.: OCAC-SEGP-INFRA-0023-2025-26009**  
**Date: 31/01/2026**

**PART -1**



**ODISHA COMPUTER APPLICATION CENTER**  
[Technical Directorate of E & IT Department, Government  
of Odisha]

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## Disclaimer

The information contained in this Request for Proposal document ("RFP") whether subsequently provided to the Bidders, ("Bidder/s") verbally or in documentary form by Odisha Computer Application Center (henceforth referred to as "OCAC" in this document) or any of its employees or advisors, is provided to Bidders on the terms and conditions set out in this Tender document and any other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is not an offer or invitation to any party. The purpose of this RFP is to provide the Bidders or any other person with information to assist the formulation of their financial offers ("Bid"). This RFP includes statements, which reflect various assumptions and assessments arrived at by Authority in relation to this scope. This Tender document does not purport to contain all the information each Bidder may require. The assumptions, assessments, statements and information contained in the Bid documents, may not be complete, accurate, adequate or correct. Each Bidder must therefore conduct its own analysis of the information contained in this RFP and to seek its own professional advice from appropriate sources.

Information provided in this Tender document to the Bidder is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. Authority accepts no responsibility for the accuracy or otherwise for any interpretation of opinion on law expressed herein.

Authority and their employees and advisors make no representation or warranty and shall incur no liability to any person, including the Bidder under law, statute, rules or regulations or tort, the principles of restitution or unjust enrichment or otherwise for any loss, cost, expense or damage which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, reliability or completeness of the RFP, and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process. Authority also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this RFP. Authority may in its absolute discretion, but without being under any obligation to do so, can amend or supplement the information in this RFP.

The issue of this Tender document does not imply that Authority is bound to select a Bidder or to appoint the Selected Bidder (as defined hereinafter), for implementation and Authority reserves the right to reject all or any of the Bidders or Bids without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any Proof of Concept (PoC), demonstrations or presentations which may be required by Authority, or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation for submission of the Bid, regardless of the conduct or outcome of the Selection process.

Important Date and Time	
Information	Descriptions
Bid Inviting Authority	Odisha Computer Application Centre (OCAC) Technical Directorate of I.T. Dept., Govt. of Odisha.
Correspondence Address	The General Manager (Admin) Odisha Computer Application Centre (OCAC) (Technical Directorate of I.T. Dept, Govt. of Odisha) N-1/7-D, Acharya Vihar, P.O.- RRL,
RFP Name	RFP for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha for Home Department, Government of Odisha.
RFP Reference No.	<b>OCAC-SEGP-INFRA-0023-2025-26009, Dated 31-01-2026</b>
EMD	The bidder is required to submit an Earnest Money Deposit (EMD) amounting to <b>₹3,00,00,000/- (Three Crore Only)</b> in shape of Bank Draft (BD) / Bank Guarantee (BG) in favour of Odisha Computer Application Centre, Bhubaneswar or Bank Guarantee issued from any of the Scheduled Banks as per the prescribed format in this RFP.
Availability of Bid Document in the website ( <a href="http://www.ocac.in">www.ocac.in</a> , <a href="https://enivida.odisha.gov.in">https://enivida.odisha.gov.in</a> & <a href="http://www.odisha.gov.in">www.odisha.gov.in</a> )	31-01-2026 To 27-02-2026 at 03:00 PM
Last date for submission of queries by Bidders	06-02-2026 by 04:00 PM
Date and Time of Pre-bid Conference	09-02-2026 at 12:00 PM
Issue of Corrigendum (if Required)	14-02-2026
Last Date and Time for Submission of Bid Document	27-02-2026 by 03:00 PM
Date and Time of opening of Pre-Qualification Bids (PQ) and Technical Bids (TB)	27-02-2026 at 04:30 PM
Opening of Commercial Bid (CB)	To be informed



## Glossary

Abbreviation	Description
<b>BoM</b>	Bill of Material
<b>CAPEX</b>	Capital Expenditure
<b>CCC</b>	Command and Control Centre
<b>CCTV</b>	Closed Circuit Television
<b>DC</b>	Cloud based Data Centre
<b>DR</b>	Cloud based Disaster Recovery
<b>EMD</b>	Earnest Deposit Money
<b>ICCC</b>	Integrated Command & Control Centre
<b>ICT</b>	Information and Communication Technology
<b>INR</b>	Indian Rupee
<b>KPI</b>	Key Performance Indicator
<b>LOI</b>	Letter of Intent
<b>MoU</b>	Memorandum Of Understanding
<b>OEM</b>	Original Equipment Manufacturer
<b>O&amp;M</b>	Operation and Maintenance
<b>PMO</b>	Project Management Office
<b>PoC</b>	Proof of Concept / Pilot Demonstration
<b>PTZ</b>	Pan Tilt Zoom
<b>RFP</b>	Request for Proposal
<b>IA</b>	Implementation Agency

Abbreviation	Description
<b>SLA</b>	Service Level Agreement
<b>UPS</b>	Uninterrupted Power Supply

## Definitions

#	Term	Definition
1.	<b>Agreement / Contract</b>	The Agreement entered between Authority and the Selected Bidder (including all attachments, schedules, annexure thereto and all documents incorporated by reference therein and all amendments, corrigendum /corrigenda, changes thereto)
2.	<b>Authority</b>	The use of term Authority in the RFP means “Odisha Computer Application Centre” and “Home Department – Government of Odisha” or any Government entity for the purpose of this project.
3.	<b>Bidder</b>	The use of the term “Bidder” in the RFP means the Single Service Provider / firm who participates in the bidding process, as defined in this RFP.
4.	<b>Bid / Proposal</b>	Offer by the Bidder to fulfil the requirement of the Client/Authority under the RFP/Contract for an agreed price. It shall be a comprehensive technical and commercial response to the RFP.
5.	<b>Breach</b>	A breach by Bidder of any of its obligations under this RFP.
6.	<b>Client</b>	Refers to Odisha Computer Application Centre (OCAC)/Home Department – Government of Odisha.
7.	<b>Confidential Information</b>	All information including Departmental data (whether in written, oral, electronic or other Format) which relates to the technical, financial and business affairs, dealers, suppliers, products, developments, operations, processes, data, trade secrets, design rights, know-how, plans, budgets and personnel of each department and its affiliates which is disclosed to or otherwise learned by the other Party in the course of or in connection with this RFP (including without limitation such information received during negotiations, location visits and meetings in connection with this RFP);
8.	<b>Control</b>	In relation to any business entity, the power of a person to secure <ul style="list-style-type: none"> <li>a) by means of the holding of shares or the possession of voting power in or in relation to that or any other business entity, or</li> <li>b) by virtue of any powers conferred by the articles of association or other document regulating that or any other business entity, that the affairs of the first mentioned business entity are conducted in accordance with that person's wishes and in relation to a partnership, means the right to a share of more than one half of the assets, or of more than one half of the income, of the partnership</li> </ul>
9.	<b>Deliverables</b>	Products, infrastructure and services agreed to be delivered by the Bidder in pursuance of the agreement as defined more elaborately in the RFP Implementation and the Maintenance phases and includes all documents related to the user manual, ca manual, design, process and operating manuals, service mechanisms, policies and guidelines, inter

#	Term	Definition
		alia payment and/or process related etc., source code and all its modifications;
10.	<b>Intellectual Property Rights</b>	Intellectual Property Rights include patents, copyright, industrial design rights, trademarks, plants, variety, rights, trade dress, geographical indications
11.	<b>Month</b>	The Month shall mean calendar month & Week shall mean calendar week
12.	<b>Parties</b>	Authority and Bidder for the purposes of this RFP and " <b>Party</b> " shall be interpreted accordingly.
13.	<b>Performance Bank Guarantee</b>	Unconditional guarantee provided by the Bidder from a Nationalized / Scheduled Commercial Bank in favour of the Authority for 5% of the Total Project Cost.
14.	<b>Project Implementation</b>	Project Implementation as per the testing standards and acceptance criteria prescribed by Authority or its nominated agencies;
15.	<b>Request for Proposal / RFP Document</b>	Written solicitation that conveys to the Bidder, requirements for products/ services that the Authority intends to buy and implement
16.	<b>Service Level</b>	The level of service and other performance criteria which will apply to the Services delivered by the IA;
17.	<b>SLA</b>	Performance and Maintenance SLA executed as part of Master Service Agreement, as specified in Volume III
18.	<b>Software</b>	Software designed, developed / customized, tested and deployed by the Bidder for the purposes of the Project and includes the source code (in case of Bespoke development) along with associated documentation, which is the work product of the development efforts involved in the Project and the improvements and enhancements affected during the term of the Project, but does not include the third party software products (including the COTS products used for the product), proprietary software components and tools deployed by the Bidder;
19.	<b>Successful Bidder</b>	The bidder who is qualified & successful in the bidding process and is given the award of Contract and will be referred to as Implementation Agency (IA)
20.	<b>Operations and Maintenance</b>	Operations and Maintenance services for the software, hardware and other IT and Non-IT infrastructure installed as part of the project after Go-Live and for a period of 5 years from the date of Go-Live. The start date of warranty / defect liability period of the product supplied under the project i.e. hardware, software, IT/Non-IT etc., will be from the Go-Live date only.

## 1. Fact Sheet

S. No.	Item	Description
1.	Name of the Assignment	RFP for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha for Home Department, Government of Odisha
2.	Method of Selection	The method of selection is Quality and Cost Based Selection Method (QCBS). The weights given to Technical and Financial proposals are: Technical = 70% and Financial = 30% The Contract will be awarded to the bidder evaluated with the highest overall score (combined Technical and Financial).
3.	Availability of RFP Documents	Online through eProcurement system ( <a href="http://www.ocac.in">www.ocac.in</a> , <a href="http://www.odisha.gov.in">www.odisha.gov.in</a> & <a href="https://tendersodisha.gov.in/nicgep/app">https://tendersodisha.gov.in/nicgep/app</a> )
4.	RFP date	31-01-2026
5.	RFP Number	OCAC-SEGP-INFRA-0023-2025-26009
6.	RFP Download start date	31-01-2026
7.	Date, Time and Venue for Technical Presentation and Proof of Concept (PoC)	To be intimated to the technically qualified bidders at a later date
8.	Date, time and Venue of opening of financial proposal	To be intimated to the technically qualified bidders at a later date.
9.	Bid Document Fee (Non-refundable)	Rs. 11800/- (inclusive GST @18%), Non-Refundable
10.	Bid Security / EMD (Refundable)	EMD of Rs. 3,00,00,000 (Rupees Three Crore Only) in the form of Demand Draft or Bank Guarantee of any Nationalized/Scheduled banks
11.	Performance Bank Guarantee	Five Percent (5%) of Total Project Cost
12.	For any enquiries and clarifications, please contact:	GM Admin, OCAC Email: <a href="mailto:gm_ocac@ocac.in">gm_ocac@ocac.in</a> , <a href="mailto:gm.ocac@odisha.gov.in">gm.ocac@odisha.gov.in</a> , <a href="mailto:sarathi.mallik@ocac.in">sarathi.mallik@ocac.in</a> and <a href="mailto:sarathi.mallik@odisha.gov.in">sarathi.mallik@odisha.gov.in</a>
13.	Validity of the Proposal	Bidder proposals shall remain valid for a period of 180 days from last date of submission of Bid.
14.	Currency	Currency in which the Bidders may quote the price and will receive payment is Indian Rupees only.

**Important Note:** Proposals/Bids submitted without Bid Document fee and Bid Security shall be summarily rejected.

## 2. Instructions to the Bidder

### A. General instructions

#### 2.1 Instructions for Online Bid Submission

- a) Instructions to the Bidders to submit the bids online through the Public Procurement Portal for e-Procurement at <https://envida.odisha.gov.in>
- b) Possession of valid Digital Signature Certificate (DSC) and enrolment / registration of the Bidders on the e-Procurement/e-tender portal are prerequisites for e-tendering.
- c) Bidder should register for the enrolment in the e-Procurement site using the “Online Bidder Enrolment” option available on the home page. Portal enrolment is generally free of charge. During enrolment / registration, the bidders should provide only valid and true information including valid email id. All the correspondence shall be made directly with the Bidders through email id as registered.
- d) Bidder needs to login to the site through their user ID / password chosen during enrolment / registration.
- e) The Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/nCode/eMudra or any other Certifying Authority recognized by Controller of Certifying Authorities (CCA) India on eToken/Smartcard, should be registered
- f) The registered DSC only should be used by the Bidder in the transactions and should ensure safety of the same
- g) Bidder may go through the tenders published on the site and download the tender documents/schedules for the tenders
- h) After downloading / getting the tender document/schedules, the Bidder should go through them carefully and then submit the documents as required, otherwise the bid will be rejected
- i) Any clarifications may be sought online through the tender site, through the contact details or during pre-bid meetings if any. Bidder should take into account the corrigendum if any is published before submitting the bids online.
- j) Bidder may log in to the site through the secured login by the user id/ password chosen during enrolment/registration and then by submitting the password of the e-Token/Smart Card to access DSC
- k) Bidders may select the tender which they are interested in by using the search option and then move it to the ‘my tenders’ folder.
  - From my tender folder, the Bidder may select the tender to view all the details uploaded there
  - It shall be deemed that the bidder has read and understood all the terms and conditions before submitting the offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the incomplete bid shall stand rejected.
  - Bidder, in advance, should prepare the bid documents to be submitted as indicated in

the tender document/schedule and ordinarily it shall be in [PDF/xls/rar/jpg/dwf] formats. If there is more than one document, all may be clubbed together and provided in the requested format. Bidders Bid documents may be scanned with 100 dpi with black and white option. It is advisable that each document to be uploaded online for the tenders should be less than [2 MB]. If any document is more than [2MB], it can be reduced through zip/rar and the same, if permitted, may be uploaded. The total available size for uploading the documents will be as per the size limited by e-procurement portal.

- Bidder should submit the Bid Document Fee/ Bid Security/EMD as specified in the tender. The hard copy of the document should be posted/couriered/given in person to the Tender Inviting Authority, within bid submission due date and time as indicated in the tender. Scanned copy of the instrument should be uploaded as part of the offer.
- While submitting the bids online, the Bidder shall read the terms and conditions and may accept the same to proceed further to submit the bid packets.
- The Bidder has to select the payment option as offline to pay the Bid Document Fee/ Bid Security/EMD as applicable and enter details of the instruments.
- The details of the DD/any other accepted instrument, physically delivered, should tally with the details available in the scanned copy and the data entered during bid submission time, otherwise submitted bids shall not be acceptable or liable for rejection.
- The Bidder has to digitally sign and upload the required bid documents one by one as indicated. Very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that the Bidder has read, understood and agreed with all clauses of the Bid Document including General conditions of contract without any exception.
- The Bidder has to upload the relevant files required as indicated in the cover content.
- If the Price-bid/BOQ template is provided in a spreadsheet file (for e.g. BoQ.xls), the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price-bid/BOQ template shall not be modified / replaced by the Bidder; else the bid submitted is liable to be rejected for the tender.
- The Bidders are advised to submit the bids through an online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission due date and time (as per Server System Clock). The TIA shall not be held responsible for any delay or the difficulties faced during the submission of bids online by the Bidders.
- After the bid submission, the acknowledgement number indicated by the system should be printed by the Bidder and kept as a record of evidence for online submission of bids for the particular tender.
- The time settings fixed in the server side and displayed at the top of the tender site, shall remain valid for all actions of requesting, bid submission, bid opening etc, in the e-Tender system. The Bidder should follow such time during bid submission.

- All the data being entered by the Bidder would be encrypted using Public Key Infrastructure (PKI) encryption techniques to ensure the secrecy of the data. The data entered is not retrievable by unauthorized persons during the bid submission and until the time of bid opening by any person
- Any Bid Document that is uploaded on the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers' public keys. Overall, the uploaded Bid Documents become readable only after the tender opening by authorized bid openers.
- The confidentiality of the bids is maintained with the use of Secure Socket Layer (SSL) 128-bit encryption technology. Data storage encryption of sensitive fields is done.
- The Bidder should logout of the tendering system using the normal logout option available at the top right-hand corner and not by selecting the (X) exit option in the browser.
- For any queries regarding e-Tendering process, the Bidders may contact at address as provided in the Bid Document. For any further queries, the Bidders are advised to send an email to [gm\\_ocac@ocac.in](mailto:gm_ocac@ocac.in) , [gm.ocac@odisha.gov.in](mailto:gm.ocac@odisha.gov.in) , [sarathi.mallik@ocac.in](mailto:sarathi.mallik@ocac.in) and [sarathi.mallik@odisha.gov.in](mailto:sarathi.mallik@odisha.gov.in)

## 2.2 General Instructions

- a) While every effort has been made to provide comprehensive and accurate background information, requirements and envisaged solution(s) specifications, Bidders must form their own conclusions about the solution(s) needed to meet the Authority's requirements. Bidders and recipients of this RFP may wish to consult their own legal advisers in relation to this RFP.
- b) All information supplied by Bidders as part of their bids in response to this RFP, may be treated as contractually binding on the Bidders, on successful award of the project by the Authority on the basis of this RFP.
- c) No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of Authority. Any notification of preferred bidder status by Authority shall not give rise to any enforceable rights by the Bidder. Authority may cancel this public procurement at any time prior to a formal written contract being executed by or on behalf of Authority.
- d) Bids shall be received by the Authority on the e-Procurement portal <https://enividha.odisha.gov.in> before the time and date specified in the schedule of the tender notice. In the event of the specified date for the submission of tender being declared a public holiday by the Government of respective state, the offers will be received up to the appointed time on the next working day. The Authority may, at its discretion, extend this deadline for submission of offers by issuing corrigendum and uploading the same on e-Procurement portal.
- e) Telex, cable, or facsimile offers will be rejected.

## 2.3 Eligible Bidders

### 2.3.1 Bidding Entity

- a) The Bidder shall be a Company registered under the Companies Act 1956 or Partnership firm registered under the Partnership Act of 1932 or Companies Act 2013 or registered (converted to) under the Indian Limited Liability Partnership Act, 2008 in India and must be operational for at least 3 years as on publication of bid.
- b) A Bidder shall not have a conflict of interest (the “Conflict of Interest”) that affects the Bidding Process. Any Bidder found to have a Conflict of Interest shall be disqualified.

### 2.3.2 Consortium

Not Allowed

## 2.4 Proposal Preparation Cost

- a) The Bidder is responsible for all costs incurred in connection with participation in this process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by Authority, to facilitate the evaluation process, and in negotiating a definitive agreement or all such activities related to the bid process. The Authority will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- b) This Bid Document does not commit the Authority to award a contract or to engage in negotiations. Further, no reimbursable cost may be incurred in anticipation of award. All materials submitted by the Bidder shall become the property of Authority and may be returned at its sole discretion.

## 2.5 Bid Queries

- a) A prospective Bidder requiring any clarification on the RFP Document may submit his queries, via email, to the e-mail id mentioned in this RFP.
- b) The queries should necessarily be submitted in the following format:

Request for Clarification			
Name and Address of the Organization submitting request		Name and Position of Person submitting request	Contact Details of the Organization / Authorized Representative
Sr. No	RFP Document Reference (Volume, Section No., Page No.)	Content of the RFP requiring clarification	Clarification Sought

1			
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- c) Bidders are requested to submit their queries in Ms Word (editable) not PDF in the above format. Queries submitted post the above-mentioned deadline, or which do not adhere to the above-mentioned format may not be responded to. All the responses to the queries (clarifications / corrigendum) shall be made available on the website: [www.ocac.in](http://www.ocac.in) and <https://enivida.odisha.gov.in> any time before the deadline for submission of bids, the Authority may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the RFP Document by an addendum/corrigendum.
- d) The Bidders are advised to visit <https://enivida.odisha.gov.in> on regular basis for checking necessary updates. Authority also reserves the rights to amend the dates mentioned in this RFP for bid process.
- e) To afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bids, the Authority may, at its discretion, extend the last date for the receipt of Bids.

## **2.6 Compliant Bids / Completeness of Response**

- a) Bidders are advised to study all instructions, forms, terms, requirements, and other information in the RFP documents carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.
- b) Failure to comply with the requirements of this RFP may render the bid non-compliant and the Bid may be rejected. Bidders must:
  - i. Include all documentation specified in this RFP, in the bid.
  - ii. Follow the format of this RFP while developing the bid and respond to each element in the order as set out in this RFP.
  - iii. Comply with all requirements as set out within this RFP.

## **2.7 Right to Amendment of the Project Scope**

- a) Authority retains the right to amend the scope of work or amend the program for service delivery at any time and without assigning any reason. Authority makes no commitments, express or implied, that the full scope of work as described in this RFP will be commissioned.
- b) The bidder's technical and commercial proposals received in this process may result in Authority selecting to engage with the bidders in further discussions, seeking clarifications and negotiations toward execution of an agreement including finalization of the scope elements. The commencement of such negotiations does not, however, signify a commitment by the Authority to execute a contract or to continue negotiations. Authority may terminate negotiations at any time without assigning any reason.

## **2.8 Authority Rights to Terminate the Selection Process**

- a) Authority may terminate the RFP process at any time and without assigning any reason.

Authority makes no commitments, express or implied, that this process will result in a business transaction with anyone.

- b) This RFP does not constitute an offer by Authority.
- c) The bidder's participation in this process may result in Authority selecting the bidder to engage in further discussions and negotiations toward execution of an agreement. The commencement of such negotiations does not, however, signify a commitment by the Authority to execute an agreement or to continue negotiations. Authority may terminate negotiations at any time without assigning any reason.

## **2.9 Right to Accept / Reject any Proposal**

- a) Notwithstanding anything contained in this RFP, the Authority reserves the right to accept or reject any Proposal and to annul the Selection Process and reject all Proposals, at any time without any liability or any obligation for such acceptance, rejection, or annulment, and without assigning any reasons, therefore.
- b) Besides other conditions and terms highlighted in the RFP Document, bids may be rejected under following circumstances:

### **i. General Rejection Criteria**

- Conditional Bids.
- If the information provided by the Bidder is found to be incorrect / misleading / fraudulent/incomplete at any stage / time during the Tendering Process.
- Any effort on the part of a Bidder to influence the bid evaluation, bid comparison or contract award decisions.
- Bids received after the prescribed time & date for receipt of bids.
- Bids without signature of person (s) duly authorized on required pages of the bid.
- Bids without power of attorney/ board resolution or its certified true copy.

### **ii. Pre-Qualification Rejection Criteria**

- Bidders not complying with the Eligibility Criteria given in this RFP.
- Revelation of prices in any form or by any reason before opening the Commercial Bid.
- Failure to furnish all information required by the RFP Document or submission of a Bid not substantially responsive to the RFP Document in every respect.

### **iii. Technical Rejection Criteria**

- Technical Bid containing commercial details.
- Revelation of Prices in any form or by any reason before opening the Commercial Bid.
- Failure to furnish all information required by the RFP Document or submission of a Bid not substantially responsive to the RFP Document in every respect.

- Bidders not quoting for the complete scope of work as indicated in the RFP Documents, addendum /corrigendum (if any) and any subsequent information given to the Bidder.
- Bidders not complying with the Technical and General Terms and conditions as stated in the RFP Documents.
- The Bidder not confirming unconditional acceptance of full responsibility of providing services in accordance with the scope of work and Service Level Agreements of this RFP.

**iv. Commercial Rejection Criteria**

- Incomplete price Bid.
- Price Bids that do not conform to the RFP's price bid format.
- Total price quoted by the Bidder does not include all statutory taxes and levies applicable.
- If there is an arithmetic discrepancy in the commercial Bid calculations the Technical Committee shall rectify the same. If the Bidder does not accept the correction of the errors, its Bid may be rejected.

c) Misrepresentation/ improper response by the Bidder may lead to the disqualification. If such disqualification / rejection occurs after the Proposals have been opened and the L1 Bidder gets disqualified / rejected, then Authority reserves the right to consider the next best ranked Bidder or take any other measure as may be deemed fit in the sole discretion of Authority, including annulment of the Selection Process.

**2.10 Bidder to Inform**

The Bidder shall be deemed to have carefully examined the Terms & Conditions, Scope, Service Levels, Specifications, and Schedules of this RFP. If bidder has any doubts/clarifications as to the meaning of any portion of the Conditions or the specifications, he shall, before the last date and time for Submission of Pre-Bid Queries and submit them to Authority in writing in order that such doubt may be removed, or clarifications are provided.

**2.11 Bid Formats**

**a) Pre-Qualification Bid Format**

#	Documents to be submitted	Submitted (Y / N)	Documentary Proof (Page No.)
1.	Bid Cover Letter and Particulars of organizations		
2.	Power of attorney along with board resolution to the authorized Signatory of the Bid		
3.	E.M.D. INR 3000000/-		
4.	Bid Document fee INR 11800/-		

#	Documents to be submitted	Submitted (Y / N)	Documentary Proof (Page No.)
5.	Particulars of the bidders (As per Section 5.3 of Annexure 1)		
6.	Copy of Certificate(s) of Incorporation, Memorandum and Articles of Association, copy of purchase orders showing required years of operations or Certified true copy of relevant extracts of balance sheet and PL statements for last required years		
7.	Certificate(s) from statutory auditor towards average annual Turnover of the entity/entities over the last three (3) financial years (2021-22, 2022-23 and 2023-24)		
8.	Certificate(s) from the statutory auditor towards net worth for the last three (3) financial years 2021-22, 2022-23, 2023-24		
9.	Certified copies of valid PAN documents		
10.	Copy of GST registration		
11.	Documents for meeting Technical Eligibility as required under Para 3.5 (4)		
12.	Affidavit by the Bidder, duly signed by the authorized signatory confirming they have not been blacklisted by any Central / State Government/Union Territories/PSUs in India as on the bid submission date.		
13.	<p>The Bidder, shall possess any three (3) of the below certifications which are valid at the time of bidding:</p> <p>a) ISO 9001:2008/ ISO 9001:2015 for Quality Management System</p> <p>b) ISO 20000:2011 for IT Service Management</p> <p>c) ISO 27001:2013 for Information Security Management System</p>		

**b) Technical Bid Format**

#	Checklist Item	Compliance (Yes/No)	Page No. and Section No. in the Bid
1	Technical Bid Letter		
2	Credential summary		
3	Project Citations and Self-certifications, as applicable		
4	Detailed proposed solution as per Section 6.13		
5	Project plan and manpower plan		
6	Proposed CVs		
7	Compliance to Requirement (Technical / Functional Requirements)		
8	Proposed Bill of Material		
9	Cloud Service Providers' Authorization Form		
10	Anti-Collusion certificate		
11	HR certificate for People in organization (Full time Employees – FTE in ICT projects)		
12	No Deviation Certificate as per section 6.10		
13	Total Responsibility Certificate as per section 6.11		
14	Self-Declaration for Rule 144 GFR		

**c) Commercial Bid Format**

S. No.	Parameter	Format
i.	Total Price Summary	As per format mentioned in Section 7.1 of Annexure 3

S. No.	Parameter	Format
ii.	Component wise Price Details	As per format mentioned in Section 7.2. of Annexure 3

## 2.12 Language of the Bid

The bids prepared by the Bidder and all subsequent correspondence and documents relating to the bids exchanged by the Bidder and Authority shall be written in English language. Any printed literature furnished by the Bidder, written in another language, shall be accompanied by an accurate English translation, in which case, for purposes of interpretation of the Bid, the English translation shall govern.

## 2.13 Hand-written Documents, Erasures or Alterations

The offers containing erasures or alterations will not be considered. There should be no hand-written material, corrections, or alterations in the offer. Filling up the information using terms such as "OK", "noted", "as given in brochure/manual" is not acceptable and may lead to the disqualification of the Bid.

## 2.14 Earnest Money Deposit (EMD) / Bid Security

1- The cost of Bidding Documents amounting INR 3,00,00,000/- (Indian Rupees Three Crore Only) shall be made in form of Demand Draft in favour of " Odisha Computer Application Centre" and submitted on or before the last date of bid submission. The cost of bidding documents is non-refundable.

2-Bank Details of Odisha Computer Application Centre is as below:

Account Name: Odisha Computer Application Centre

Account Number: 149311100000195

Bank Name: Union Bank of India

IFSC Code: UBIN0814938

The Bidder shall pay EMD of Rs. INR 3,00,00,000/- (Indian Rupees Three Crore Only) in the form of NEFT/RTGS/Bank Guarantee/Net Banking or Unconditional irrevocable Bank guarantee of any nationalized / scheduled banks (with validity of 180 days and 90 days of claim period in case of the Bank Guarantee).

EMD shall be in favour of Odisha Computer Application Centre.

No interest will be payable by the Authority on the Earnest Money Deposit/Bid Security.

Bidder must submit a self-attested copy of Challan issued by Bank / documentary proof in the office of Chief Executive Officer, Odisha Computer Application Centre in respect of e-payment made for the deposit of EMD/Bid Security. The Technical Bid will be opened after checking this challan/ documentary proof submitted by the bidder.

In case a bid is submitted without EMD/Bid Security or Bid Document fees as mentioned above, then Authority shall reject the bid without providing opportunity for any further correspondence to the bidder concerned and the Bids shall be treated as non-responsive.

The EMD/Bid Security of unsuccessful Bidders will be returned by the Authority, without any interest, as promptly as possible on acceptance of the Proposal of the Selected Bidder or when the Authority cancels the Bidding Process.

The Selected Bidder's EMD will be returned, without any interest, upon the Selected Bidder signing the Agreement and furnishing the Security Deposit / Performance Guarantee in accordance with the provision thereof.

On event of the occurrence of the following, the EMD may be forfeited if:

- a) A Bidder withdraws their bid or increases their quoted prices during the period of bid validity or its extended period, if any; or
- b) In the case of a Successful Bidder, if the Bidder fails to sign the Contract or to furnish Performance Bank Guarantee within specified time
- c) During the bid process, if a Bidder indulges in any such deliberate act as would jeopardize or unnecessarily delay the process of bid evaluation and finalization.
- d) During the bid process, if any information is found wrong / manipulated /fraudulent information in the bid.

The format for submitting EMD is as per Annexure 4.

## **2.15 Bid Prices**

The Bidder shall indicate in the proforma prescribed, the unit rates and total Bid Prices for the product and services, it proposes to provide under this RFP. Prices should be shown separately for each item as detailed in this document.

The Bidder shall prepare the Bid based on details provided in the RFP document. It must be clearly understood that the Scope of Work is intended to give the Bidder an idea about the order and magnitude of the work and is not in any way exhaustive and guaranteed by the Authority. The Bidder shall carry out all the tasks in accordance with the requirement of the RFP document and with due diligence. It shall be the responsibility of the Bidder to fully meet all the requirements and objectives of the RFP. If during the course of execution of the project any minor revisions to the work requirements like technical specifications, equipment sizing, etc. are to be made to meet the goals of the Project; such changes shall be carried out within the proposed price. If any deviation has a major impact on the Project Cost, the Authority shall take appropriate decisions and such decisions would be binding on the Bidder.

## **2.16 Firm Prices**

Prices quoted in the Bid must be firm and shall not be subject to any modifications, on any account whatsoever. The Bid Prices shall be indicated in Indian Rupees (INR) only.

The Price Bid should clearly indicate the price quoted without any ambiguity whatsoever and should include all applicable taxes, duties, fees, levies, and other charges as may be applicable in relation to the activities proposed to be carried out. Should there be a change in applicable taxes, the actual taxes on the date of billing would prevail.

Prices in any form or by any reason before opening the Price Bid should not be revealed, failing which the offer shall be liable for rejection. If price change is inevitable due to any factor external to the Bidders, the Bidders may be given a chance to submit revised Bids in a separate sealed cover.

Decisions of the Authority shall be final in this regard.

## **2.17 Amendment of the RFP Document**

At any time prior to the submission of bids, Authority for any reason whatsoever, may modify any element of the RFP Document by issuing an addendum/corrigendum. For the sake of interpretation, the content of any corrigenda issued by the Authority shall be read as a part of the original RFP Document. In each instance where provisions of the Corrigenda contradict or are inconsistent/ inapplicable with the provisions of the RFP, the provisions of the Corrigenda shall prevail and govern, and the contradicted or inconsistent/inapplicable provisions of the RFP shall be deemed amended accordingly.

The Authority may in its sole discretion consider extension of deadlines for submission of the bids, to allow prospective bidders reasonable time to take the amendment into account while preparing their bids. All communications with regards to the clarifications / corrigendum shall be uploaded on the website [www.ocac.in](http://www.ocac.in) & [www.odisha.gov.in](http://www.odisha.gov.in)

It shall be the responsibility of the Bidder(s) to check the Authority's website and e-procurement portal from time to time for any amendment in the RFP document.

## **2.18 Inspection of Site and Sufficiency of RFP**

Bidder is expected to work out their own rates based on the detailed description of scope of work, the specifications, SLA conditions, etc. and should judiciously arrive at the bidding price. The Bidder shall be deemed to have satisfied itself before Bid submission as to correctness and sufficiency of its bid. The rates quoted by the bidder shall cover all its obligations under the RFP necessary for proper execution of the project including O&M.

If necessary, before submitting its Bid the Bidder should inspect and examine various sites and its surroundings and shall satisfy itself about form and nature of the Sites (including equipment/asset locations), means of access to the Sites, and in general, obtain all necessary information which may influence or affect Project implementation and operationalization. No extra charges consequent on any misunderstanding or otherwise shall be allowed.

## **2.19 Deviations and Exclusions**

Bids shall be submitted strictly in accordance with the requirements and terms & conditions of the RFP as per Annexure 6.10 (No Deviation Certificate). The bids with deviation(s) are liable for rejection.

## **2.20 Total Responsibility**

Bidder should issue a statement undertaking total responsibility for the defect free operation of the proposed solution as per the format mentioned in Annexure 6.11.

## **2.21 Key Personnel**

Authority has identified certain key positions and minimum qualifications for each of the positions that should be part of the project team of the Bidder (hereby referred to as "**Key Personnel**"). Details of these key positions are provided in Annexure 6.9.

### **a) Initial Composition; Full Time Obligation; Continuity of Personnel**

Selected Bidder shall ensure that each member of the Key Personnel devotes substantial working time as per the staffing schedule/ manpower plan to perform the services to which that person has been assigned as per the bid.

Selected Bidder shall not make any changes to the composition of the Key Personnel and not require or request any member of the Key Personnel to cease or reduce his or her involvement in the provision of the Services during the defined term of the engagement unless that person resigns, is terminated for cause, is long-term disabled, is on permitted mandatory leave under Applicable Law or retires.

In any such case, the Authority's prior written consent would be mandatory.

**b) Evaluations**

Selected Bidder shall carry out an evaluation of the performance of each member of the Key Personnel in connection with the Services at least once fortnightly. Authority shall be entitled to provide inputs to the Selected Bidder for each such evaluation. Selected Bidder shall promptly provide the results of each evaluation to the Authority, subject to Applicable Law.

**c) Replacements**

In case any proposed resource resigns, then the Selected Bidder has to inform the Authority within one week of such resignation.

The Selected Bidder shall promptly initiate a search for a replacement to ensure that the role of any member of the Key Personnel is not vacant at any point in time during the agreement period, subject to reasonable extensions requested by the Selected Bidder to Authority.

Before assigning any replacement member of the Key Personnel to the provision of the Services, the Selected Bidder shall provide Authority with:

- i. A resume, curriculum vitae and any other information about the candidate that is reasonably requested by Authority; and
- ii. An opportunity to interview the candidate.

The Selected Bidder has to provide replacement resource of equal or better qualification and experience as per the requirements of this RFP.

If Authority objects to the appointment, the Selected Bidder shall not assign the individual to that position and shall seek an alternative candidate in accordance with the resource requirements of this RFP.

The Selected Bidder needs to ensure at least 4 weeks of overlap period in such replacements. Authority will not be responsible for any knowledge transition to the replacement resource and any impact/escalation of cost incurred by the Selected Bidder due to resource replacement.

**2.22 Right to Vary Quantity**

- a) At the time of award of contract, the quantity of goods, works or services originally specified in the bidding documents may be increased. It shall be without any change in the unit prices or other terms and conditions of the Bid and the bidding documents.

- b) If the Authority does not procure any subject matter of procurement or procures less than the quantity specified in the bidding documents due to change in circumstances limited to variation up to 25%, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the bidding document.
- c) Repeat orders for extra items or additional quantities may be placed limited to variation up to 25%, if it is provided in the bidding document, on the rates and conditions given in the contract if the original order was given after inviting open competitive bids. Delivery or completion period may also be proportionally increased.
- d) During the course of implementation and detailed due diligence, it may be required to vary the quantity and location of the field devices to suit the overall city surveillance of Puri and important festivals in Puri including Shri Jagannath Rath Yatra requirements. The Selected Bidder should be required to provision and supply such field devices and the backend resources at the unit rates quoted in the tender response. Such escalations/additions may go up to 25% of the specified BOQ.

## **2.23 Withdrawal, Substitution and Modification of Bids**

- a) A Bidder may withdraw its Bid or re-submit its Bid (technical and/ or financial) as per the instructions/ procedure mentioned at e-Procurement website
- b) Bids withdrawn shall not be opened and processed further.

## **3. Selection Criteria**

### **3.1 Withdrawal, Substitution and Modification of Bids**

The Bids shall be opened by Authority in presence of those Bidders or their representatives who may be present at the time of opening.

The representatives of the Bidders are advised to carry the identity card or a letter of authority from the bidder firms to identify that they are bona fide representatives of the bidder firm, for attending the opening of bid.

There will be three bid-opening events under 2-stage bidding process:

- i. Set 1 (RFP Document fee & Bid Security/EMD) and Set 2 (Pre-Qualification bid)
- ii. Set 3 (Technical bid)
- iii. Set 4 (Price bid)

The venue, date, and time for opening the Pre-qualification bid and technical bid are mentioned in the Fact sheet.

The date and time for opening of the price bid would be communicated to the qualified bidders.

Bids received within the prescribed closing date and time will be opened on the e-procurement platform, on the date, time and at the address mentioned in the RFP Document.

- i. Technical bid of only those Bidders shall be opened who meet the Pre-Qualification requirements
- ii. Price Bid of only those Bidders shall be opened who obtain minimum 70 marks in the

technical evaluation

### **3.2 Preliminary Examination of Bids**

Authority shall examine the bids to determine whether they are complete, whether the documents have been properly signed and whether the bids are generally in order. Any bids found to be non-responsive for any reason or not meeting any criteria specified in the RFP, shall be rejected by Authority, and shall not be included for further consideration.

Initial Bid scrutiny shall be held, and bids will be treated as non-responsive, if bids are:

- i. Not submitted in format as specified in the RFP document.
- ii. Received without the Letter of Authorization (Power of Attorney).
- iii. Found with suppression of details.
- iv. With incomplete information, subjective, conditional offers and partial offers submitted.
- v. Submitted without the documents requested.
- vi. Non-compliant to any of the clauses mentioned in the RFP.
- vii. With lesser validity period.
- viii. EMD not submitted / lesser EMD validity period .
- ix. If the Bidder gives wrong information in the Bid.
- x. Canvassing in any form in connection with the Bid.
- xi. Bids submitted after due date and time.
- xii. Bids submitted by Print out/Telex/Telegram/Fax/e-mail.
- xiii. Erasure and/or over writing is/are Not permissible
- xiv. Bids not signed by authorized signatory

### **3.3 Clarification on Bids**

During the bid evaluation, Authority may, at its discretion, ask the Bidder for any clarification(s) of its bid. The request for clarification and the response shall be in writing, and no change in the price or substance of the bid shall be sought, offered, or permitted.

The Authority may waive any minor infirmity, nonconformity or irregularity in a bid that does not constitute a material deviation, and that does not prejudice or affect the relative position of any Bidder, provided it conforms to all the terms, conditions of the bidding documents without any material deviations, objections, conditionality, or reservations. A material deviation, objection, conditionality, or reservation is one (i) that affects in any substantial way the scope, quality, or performance of the Agreement; (ii) that limits in any substantial way, inconsistent with the bidding documents, Authority's rights or the selected Bidder's obligations under the Agreement; or (iii) whose rectification would unfairly affect the competitive position of other Bidders who are presenting responsive bids.

### **3.4 Evaluation Process**

Authority shall constitute a Tender Evaluation Committee to evaluate the responses of the Bidders.

The Tender Evaluation Committee shall evaluate the responses to the RFP and all supporting documents/documentary evidence. Inability to submit requisite supporting documents/documentary evidence by Bidders may lead to rejection of their bids.

The decision of the Tender Evaluation Committee in the evaluation of bids shall be final. No correspondence will be entertained outside the process of evaluation with the Committee. The Tender Evaluation Committee may ask for meetings or presentations with the Bidders to seek clarifications or confirmations on their bids.

The Tender Evaluation Committee reserves the right to reject any or all bids. Each of the responses shall be evaluated as per the criteria and requirements specified in this RFP.

The steps for evaluation are as follows:

#### **3.4.1 Stage 1: Pre-Qualification and Technical Evaluation**

##### **3.4.1.1 Pre-Qualification**

- i. Authority shall validate the Set 1 "RFP Document fee & Bid Security/Earnest Money Deposit (EMD)".
- ii. If the contents of Set 1 are as per requirements, Authority shall open the Set 2 "Pre-Qualification Bid". Each of the Pre-Qualification conditions mentioned in the document is MANDATORY. In case, the Bidder does not meet any one of the conditions, the Bidder shall be disqualified.
- iii. Bidders will be informed of their qualification/disqualification based on the Pre-Qualification criteria through Email and Phone and subsequently, the Bid Security amount shall be returned to the respective disqualified Bidders, after the submission of Performance Bank Guarantee by the successful Bidder. Bids of only those bidders who meets the Pre-Qualification criteria, shall be considered for further evaluation i.e., Stage - 2: Technical Evaluation
- iv. Technical and Price bids for those Bidders who don't pre-qualify will not be opened. Price bids will not be opened for those Bidders, who don't qualify the technical evaluation. Bid Security amount shall be returned for those who don't qualify the financial evaluation stage after Performance Bank Guarantee is submitted by successful Bidder.

##### **3.4.1.2 Technical Evaluation**

- i. "Technical bid" will be evaluated only for the Bidders who succeed in Stage 1: Pre-Qualification Criteria.
- ii. Authority will review the technical bids of the short-listed bidders to determine whether the technical bids are substantially responsive. Bids that are not substantially responsive are liable to be disqualified at Authority's discretion.
- iii. The bidders' technical solutions proposed in the bid document shall be evaluated as per the requirements specified in the RFP and technical evaluation framework as mentioned in the RFP.
- iv. The Bidders shall make a presentation to the Authority/ Committee appointed by the Authority to supplement their bids which include the following:
  - Approach & Methodology including Project Experience

- Proposed Solution
- Manpower – Technical Resources
- Proof of Concept of proposed solution

v. The Authority envisages to have proof of concept / technical presentation to evaluate the technology & system performance for achieving the intended business outcomes. During the Demonstration/Proof-of-Concept (PoC) at technical evaluation stage, the Evaluation Committee will give special attention to verify the quality, robustness and appropriateness of the proposed solution/ equipment(s).

vi. The Authority will notify the date and venue for PoC / Technical presentation to the prospective bidders.

vii. The Bidder shall bear all the costs associated with PoC.

viii. Each Technical Bid will be assigned a technical score out of a maximum of 100 marks. Only those bidders who get a minimum Technical score of 70% will qualify for the commercial evaluation stage.

### **3.4.2 Stage 2: Bid Evaluation Method**

Commercial bids of only those bidders shall be opened who score a minimum technical score of 70 marks out of 100 marks. The mode of selection of System Integrator will be by Quality and Cost Based selection (QCBS). Quality score will count towards 70% of the overall technical evaluation and commercial score will count for 30% of the overall evaluation.

**a) The lowest evaluated Commercial Bid (Fm) will be given the maximum Commercial score (Sf) of 100.**

- **The formula for determining the Commercial scores (Sf) of all other Bids will be calculated as below:**

$Sf = 100 \times Fm / F$ , in which "Sf" is the commercial score, "Fm" is the lowest price, and "F" the price of the Bid under consideration.

**b) The technical score is evaluated as follows:**

- **The formula for determining the technical scores (St) of Bids is calculated as following:**

$St = 100 \times S / Sm$ , in which "St" is the technical score, "Sm" is the highest technical score (out of 100), and "S" the score of the Bid under consideration.

**c) The weights given to the Technical (T) and Commercial (P) Bids are:**

**T= 70%**

**P= 30%**

Bids will be ranked according to their combined technical (St) and commercial (Sf) scores using the weights (T = the weight given to the Technical Bid; P = the weight given to the Commercial Bid; T + P = 1) as following: **Final Score = St x T% + Sf x P%**

- i. All the technically qualified Bidders will be notified to participate in the Commercial Bid opening process.
- ii. The Price bids of the technically qualified Bidders shall then be opened on the notified date and time and reviewed to determine whether the Price bids are substantially responsive. Bids that are not substantially responsive are liable to be disqualified at Authority's discretion.
- iii. Price Bids that are not as per the format provided in the RFP shall be liable for rejection.
- iv. The bid price shall include all taxes and levies and shall be in Indian Rupees and mentioned separately.
- v. The final value/cost of the project would be considered inclusive of all taxes and levies.
- vi. The Authority or any other government agency shall not have any liability of paying any taxes (including GST)/charges/levies as part of this project. The bidder has to quote their Price duly factoring all these costs over the project duration.
- vii. If there is any discrepancy in the Price Bid, it will be dealt as per the following:
- viii. If, in the price structure quoted for the required Product and Services, there is discrepancy between the unit price and total price (which is obtained by multiplying the unit price by the quantity), only the total price/cost as quoted in the table in the Price Bid Format 1 shall prevail.
- ix. If there is a discrepancy between words and figures, the amount in words shall prevail.

### 3.5 Pre-Qualification Criteria

The Bidder must possess the requisite experience, strength, and capabilities in providing services necessary to meet the requirements as described in the RFP document. Keeping in view the complexity and volume of the work involved, following criteria are prescribed as the eligibility criteria for the bidder interested in undertaking the project. The bidder must also possess technical know-how and financial ability that would be required to successfully provide Design, Implementation, System Integration, Operation and Maintenance services sought by the Authority for the entire agreement duration. The bids must be complete in all respects and should cover the entire scope of work as stipulated in the bid document. This invitation to bid is open to all Bidders who qualify the eligibility criteria as given below:

#	Eligibility Criteria	Document Proof
i.	<b>The Bidder:</b> <ul style="list-style-type: none"><li>• An Indian Firm</li><li>• Registered under the Companies Act 1956/2013 in India or LLP firm.</li><li>• In operation in India for a period of at least 5 years as on Bid Submission Date.</li></ul>	<ul style="list-style-type: none"><li>a) Copy of Certificate of Incorporation / Registration under Companies Act 1956 / 2013</li><li>b) GST Registration Certificate</li></ul>

#	Eligibility Criteria	Document Proof
ii.	<p>The Bidder shall have an overall average annual turnover of INR 150 Crores out of which INR 75 Cr from IT/ITES/System Integration in India in last three (3) financial years (i.e., 2021-22, 2022-23 and 2023-24).</p>	<p>a) Audited financial statements for stated 3 financial years (i.e. 2021-22, 2022-23 and 2023-24)</p> <p>b) Certificate from the Statutory Auditor / Chartered Accountant (CA) clearly specifying the average annual turnover.</p>
iii.	<p>The Net Worth of the bidder should not be negative and should not have eroded by more than 30% in the last (3) financial years i.e., FY 2021-22, 2022-23 and FY 2023-24.</p>	<p>Certificate from the Statutory Auditor / Chartered Accountant (CA) clearly specifying the Net Worth.</p>
iv.	<p>The bidder must have successfully undertaken at least the following numbers of similar assignments of value specified herein: -</p> <p>One project of similar nature in system integration, not less than the amount ₹50,00,00,000/- (Fifty Crore Only)</p> <p>OR</p> <p>Two projects of similar nature in system integration) not less than the amount ₹40,00,00,000/- (Forty Crore Only)</p> <p>OR</p> <p>Three projects of similar nature in system integration, not less than the amount ₹30,00,00,000/- (Thirty Crore Only)</p> <p>The “Similar Nature” of the work shall mean project including procurement, supply, installation, implementation of Integrated Command &amp; Control Centre (ICCC)/Unified Command &amp; Control System (UCCS) / Data Center/ Intelligent Traffic Management System (ITMS), with at least one project experience of 500 cameras in a</p>	<p>a) Credential Summary (Annexure-2 of Section 6.6)</p> <p>b) Contract Agreement/Work Order/LOI</p> <p>c) Completion/Go-Live Certificate from the Client.</p>

#	Eligibility Criteria	Document Proof
	single project, for any Central Government/State Government/PSUs/Defense/Urban Local Bodies in India, in last seven years. Purchase Order (PO) should be in the name of bidder only. Consortium Purchase orders will not be considered.	
v.	<p>The Bidder shall have successfully executed at least one (1) project for Central Govt./State Govt./PSUs/Defense/Urban Local bodies in India in last 7 years as on Bid Submission Date.</p> <ul style="list-style-type: none"> <li>• CCTV Surveillance system with minimum 500 cameras in single project.</li> <li>• Artificial Intelligence (AI) based Video Analytics for CCTV surveillance system.</li> </ul>	<p>a) CCTV Surveillance system with minimum 500 cameras in single project.</p> <p>b) Artificial Intelligence (AI) based Video Analytics for CCTV surveillance system.</p>
vi.	Bidder Quality Certification: The bidder must have valid ISO 9001:2015, ISO 27001:2013 and ISO 20000:2018 Certifications as on date of submission of this RFP.	Copies of the valid certifications.

**Important Note:**

- For all the project experience, following documentary evidence are required:
  - Work order/ Contract clearly highlighting the scope of work, Bill of Material, and value of the contract/order.
  - Completion Certificate issued & signed by the authorized signatory of the client entity on the entity's Letterhead.
  - Citations
- In case project is on-going a certificate from the Statutory Auditor/Company Secretary/Chartered Accountant has to be provided mentioning that 80% of Capex Scope of work has been delivered/completed

OR

Project should be successfully implemented and should be in the O & M Stage.

### 3.6 Technical Bid Criteria

The Bidder's technical solution proposed in the Technical Evaluation bid shall be evaluated as per the evaluation criteria in the following table:

Section #	Evaluation Criteria	Points
A	Bidder Profile	15
B	Project Experience	50
C	Approach & Methodology, POC & Project Presentation	20
D	Proposed Resources for the Project	15
<b>Total Technical Score</b>		<b>100</b>

**Notes:**

- a) Bidder to submit work order and end client work in-progress (minimum 80% Project completion) / completion certificate as a supporting document for each Project.
- b) Project citations of only up to one level of sub-contracting will be considered for evaluation.

**Important:- Qualification criteria for Technical Evaluation and progression to commercial evaluation stage:**

- c) Each Technical Bid will be assigned a technical score out of a maximum of 100 marks. Only those bidders who get a minimum technical score of 70% will qualify for the commercial evaluation stage.
- d) Authority (or a nominated party) reserves the right to check/validate the authenticity of the information provided in the Pre-qualification and Technical Evaluation criteria and the requisite support must be provided by the Bidder.

The following sections explain how the Bidders shall be evaluated on each of the evaluation criteria:

#### 3.6.1 Technical Bid Evaluation Criteria

#	Technical Evaluation Criteria	Technical Evaluation Parameter	Points	Name to be given to the PDF file to be uploaded
<b>A. Bidder Profile</b>				
A1	<b>Annual Turnover</b>	<ul style="list-style-type: none"> <li>• The Bidder shall have an overall average annual turnover of INR 150 Crores in India in last three (3)</li> </ul>	10	<b>TQ_1</b>

#	Technical Evaluation Criteria	Technical Evaluation Parameter	Points	Name to be given to the PDF file to be uploaded										
		<p>financial years 2022-23, 2023-24 &amp; 2024-25</p> <table border="1"> <thead> <tr> <th>Turnover</th><th>Marks</th></tr> </thead> <tbody> <tr> <td>More than INR 500 Crore</td><td>10</td></tr> <tr> <td>&gt; INR 200 Crore to &lt;= INR 500 Crore</td><td>8</td></tr> <tr> <td>&gt; INR 150 Crore to &lt;= INR 200 Crore</td><td>5</td></tr> </tbody> </table>	Turnover	Marks	More than INR 500 Crore	10	> INR 200 Crore to <= INR 500 Crore	8	> INR 150 Crore to <= INR 200 Crore	5				
Turnover	Marks													
More than INR 500 Crore	10													
> INR 200 Crore to <= INR 500 Crore	8													
> INR 150 Crore to <= INR 200 Crore	5													
A2	People in Organization (Full time employees)	<table border="1"> <thead> <tr> <th>Number of FTE</th><th>Marks</th></tr> </thead> <tbody> <tr> <td>&gt; 125 FTE</td><td>5</td></tr> <tr> <td>&gt; 100 FTE to &lt;= 125 FTE</td><td>3</td></tr> <tr> <td>&gt; 75 FTE to &lt;= 100 FTE</td><td>2</td></tr> <tr> <td>&gt; 50 FTE to &lt;= 75 FTE</td><td>1</td></tr> </tbody> </table> <p><i>Submission of HR Certificate stating the same.</i></p>	Number of FTE	Marks	> 125 FTE	5	> 100 FTE to <= 125 FTE	3	> 75 FTE to <= 100 FTE	2	> 50 FTE to <= 75 FTE	1	05	TQ_2
Number of FTE	Marks													
> 125 FTE	5													
> 100 FTE to <= 125 FTE	3													
> 75 FTE to <= 100 FTE	2													
> 50 FTE to <= 75 FTE	1													
<b>B. Bidder Project Experience</b>														
B1	CCTV Surveillance System	<p>The Bidder shall have successfully executed CCTV surveillance system with minimum 500 CCTV cameras in single project for Central Govt./State Govt./ PSUs/ Defense /Urban Local bodies/Religious Bodies in India in last 7 years as on Bid Submission Date:</p> <table border="1"> <thead> <tr> <th>Number of Projects</th><th>Marks</th></tr> </thead> <tbody> <tr> <td>2 or more Projects</td><td>15</td></tr> <tr> <td>1 Project</td><td>10</td></tr> </tbody> </table>	Number of Projects	Marks	2 or more Projects	15	1 Project	10	15	TQ_3				
Number of Projects	Marks													
2 or more Projects	15													
1 Project	10													

#	Technical Evaluation Criteria	Technical Evaluation Parameter	Points	Name to be given to the PDF file to be uploaded						
B2	Artificial Intelligence System	<p>The Bidder shall have successfully executed Artificial Intelligence (AI) based Video Analytics for CCTV surveillance system with minimum 100 number Analytics or camera channels in a single project for Central Govt./State Govt./ PSUs/ Defence /Urban Local bodies/Religious bodies in India in the past 7 years as on submission date:</p> <table border="1"> <thead> <tr> <th>Number of Projects</th><th>Marks</th></tr> </thead> <tbody> <tr> <td>2 or more Projects</td><td>15</td></tr> <tr> <td>1 Project</td><td>10</td></tr> </tbody> </table>	Number of Projects	Marks	2 or more Projects	15	1 Project	10	15	TQ_4
Number of Projects	Marks									
2 or more Projects	15									
1 Project	10									
B3	Integration of ICT Applications with Command-and-Control Centre	<p>The bidder should have successfully executed implementation of Command-and-Control Centre in the last seven 7 years as on Bid Submission Date:</p> <table border="1"> <thead> <tr> <th>Number of Projects</th><th>Marks</th></tr> </thead> <tbody> <tr> <td>2 or more Projects</td><td>20</td></tr> <tr> <td>1 Project</td><td>10</td></tr> </tbody> </table>	Number of Projects	Marks	2 or more Projects	20	1 Project	10	20	TQ_5
Number of Projects	Marks									
2 or more Projects	20									
1 Project	10									
<b>C. Approach and Methodology and Project Presentation</b>										
C1	Approach & Methodology	<p>Following parameters will be evaluated:</p> <table border="1"> <thead> <tr> <th>Parameter</th><th>Marks</th></tr> </thead> <tbody> <tr> <td>Understanding of the project and conformity to Volume II: Scope of Work, Functional Requirements and System Architecture in the proposed solution</td><td>1</td></tr> </tbody> </table>	Parameter	Marks	Understanding of the project and conformity to Volume II: Scope of Work, Functional Requirements and System Architecture in the proposed solution	1	10	TQ_6		
Parameter	Marks									
Understanding of the project and conformity to Volume II: Scope of Work, Functional Requirements and System Architecture in the proposed solution	1									

#	Technical Evaluation Criteria	Technical Evaluation Parameter	Points	Name to be given to the PDF file to be uploaded
		<p>Proposed deployment architecture for DC &amp; DR to meet the functionalities as given in RFP and Proposed Network Architecture covering edge devices, DC / DR, to meet the functionalities as given in RFP</p> <p>Proposed security solution to safeguard against various threats including hacking attempts, cyber-crime, internal/external threats etc.</p> <p>Proposed solution for design &amp; development of SOPs (list down all the SOPs &amp; KPIs identified for the solution)</p> <p>Identification of major risks and suitable mitigation plans for each of identified risks.</p> <p>Methodology, tools and technologies to monitor &amp; maintain the SLAs and managing change requests</p> <p>Proposed structure for:</p> <ul style="list-style-type: none"> <li>a) Project Strategy</li> <li>b) Project Management</li> <li>c) Risk Management</li> <li>d) Resource Plan</li> <li>e) Project Governance Model</li> </ul> <p>What will be the approach towards the scalability,</p>	1	

#	Technical Evaluation Criteria	Technical Evaluation Parameter	Points	Name to be given to the PDF file to be uploaded
		<p>interoperability and modularity features considering the future expansion of the projects?</p> <p>Approach towards testing and quality assurance.</p> <p>How will SLAs mentioned under this RFP be measured? What tools will be used for SLA measurement?</p> <p>What are the key learnings from the similar projects and how do you propose to incorporate them in executing this assignment?</p> <p>Assessment of Manpower deployment, Training and Handholding plan</p> <p>a) Deployment strategy of Manpower</p> <p>b) Contingency management</p> <p>c) Mobilization of existing resources and additional resources as required</p> <p>d) Training and handholding strategy</p> <p>The Bidder will need to exhibit functional and non-functional requirements through presentation.</p> <p>The presentation should demonstrate capabilities against the parameters highlighted in Approach &amp; Methodology as mentioned</p>	1	

#	Technical Evaluation Criteria	Technical Evaluation Parameter	Points	Name to be given to the PDF file to be uploaded				
		above.						
C2	Technical Presentation on PoC	<p>Following parameters will be evaluated during Technical Demonstration:</p> <table border="1"> <thead> <tr> <th>Parameter</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>Technical Presentation specific to PoC on how the use cases shall be achieved based on the scope of work mentioned under this project.</td> <td></td> </tr> </tbody> </table>	Parameter	Marks	Technical Presentation specific to PoC on how the use cases shall be achieved based on the scope of work mentioned under this project.		10	
Parameter	Marks							
Technical Presentation specific to PoC on how the use cases shall be achieved based on the scope of work mentioned under this project.								

#### D. Proposed Resources for the Project

D1	People on Project	Each of the following profiles suggested by the bidder will be evaluated:	15	TQ_7										
		<table border="1"> <thead> <tr> <th>Profile</th> <th>Marks Allotted</th> </tr> </thead> <tbody> <tr> <td>Project Manager</td> <td>4</td> </tr> <tr> <td>Solution Architect</td> <td>3</td> </tr> <tr> <td>CCTV Surveillance Expert</td> <td>2</td> </tr> <tr> <td>Artificial Intelligence/ Analytics Expert</td> <td>2</td> </tr> <tr> <td>Cyber Security Expert</td> <td>2</td> </tr> <tr> <td>IT Infrastructure/ Cloud Expert</td> <td>2</td> </tr> </tbody> </table>			Profile	Marks Allotted	Project Manager	4	Solution Architect	3	CCTV Surveillance Expert	2	Artificial Intelligence/ Analytics Expert	2
Profile	Marks Allotted													
Project Manager	4													
Solution Architect	3													
CCTV Surveillance Expert	2													
Artificial Intelligence/ Analytics Expert	2													
Cyber Security Expert	2													
IT Infrastructure/ Cloud Expert	2													

#### 3.6.2 Technical Presentation on Proof of Concept (PoC)

Objective of Technical presentation on POC is to evaluate the technology & systems that Bidder envisage for getting the intended outcomes for Surveillance and Crowd Management at Puri during Rath Yatra festivals and other major events.

### **3.6.3 Key Personnel Criteria**

Selected Bidder shall provide an adequate number of personnel, each responsible for a specific role within the project. Selected Bidder shall provide a clear definition of the role and responsibility of each individual personnel.

There shall be a defined hierarchy and reporting structure for various teams that shall be part of the project. A list of proposed Resources for the Project shall be provided to the Authority. Any changes in Resource deployment will have to be approved by the Authority.

Following table indicates the minimum qualification required for Key Positions identified for this project. However, the Bidder shall independently estimate the teams size required to meet the requirements of Service Levels as specified as part of this tender.

#### **Project Manager = 4 Marks**

- a) Minimum Educational Qualification: MBA (IT)/M.Tech or equivalent: 1 Mark
- b) Work experience in the capacity of Project Director / Program Manager in ICT / Command and Control Centre Implementation Projects: 1 Mark
  - $\geq 10$  years = 1 Mark
  - $\geq 8$  and  $< 10$  years = 0.5 Marks
  - Else 0
- c) Project / Program management Experience in Large ICT / Command and Control Centre Implementation Project of value  $> 50$  crores: 2 Marks
  - $\geq 3$  Projects = 2 Marks
  - 2 Projects = 1 Mark
  - Else 0

#### **Solution Architect = 3 Marks**

- a) Minimum Educational Qualification: BE / B.Tech.: 1 Mark
- b) Work experience as IT/ICT solution architect: 1 Mark
  - $\geq 10$  years = 1 Mark
  - $\geq 8$  and  $< 10$  years = 0.5 Marks
  - Else 0
- c) Project Handled as Solution Architecture for ICT / Command and Control Centre Project: 1 Mark
  - $> 3$  Projects = 1 Mark
  - 2-3 Projects = 0.5 Marks
  - Else 0 Mark

#### **CCTV Surveillance Expert: = 2 Marks**

a) Minimum Educational Qualification: BE / B.Tech.: 1 Mark

b) Work experience as CCTV Surveillance Expert : 0.5 Marks

- $\geq 8$  years = 0.5 Marks
- $\geq 5$  and  $< 8$  years = 0.25 Marks
- Else 0

c) Project Handled as CCTV Surveillance Expert: 0.5 Marks

- $> 3$  Projects = 0.5 Marks
- 2-3 Projects = 0.25 Marks
- Else 0 Mark

### **Artificial Intelligence/ Analytics Expert = 2 Mark**

a) Educational Qualification: 1 Mark

- Minimum Educational Qualification: BE / B.Tech.: 0.5 Marks
- Certification in AI/ML/Data Analytics: 0.5 Marks

b) Minimum Work experience: 0.5 Marks

- $\geq 5$  years = 0.5 Marks
- $\geq 3$  and  $< 5$  years = 0.25 Marks
- Else 0

c) Project Handled as AI/Analytics Expert: 0.5 Marks

- $> 3$  Projects = 0.5 Marks
- 2-3 Projects = 0.25 Marks
- Else 0 Mark

### **IT Infrastructure/Cloud Expert = 2 Marks**

a) Minimum Educational Qualification:

- BE / B.Tech : 0.5 Marks

b) Work experience as IT Infrastructure / Cloud Expert: 0.5 Marks

- $\geq 8$  years = 0.5 Marks
- $\geq 5$  and  $< 8$  years = 0.25 Marks
- Else 0

c) Project Handled as IT Infrastructure / Cloud Expert: 0.5 Marks

- $> 3$  Projects = 0.5 Marks
- 2-3 Projects = 0.25 Marks
- Else 0 Mark

d) Relevant Certification on Cloud: 0.5 Marks

**Cyber Security Expert: 2 Marks**

a) Minimum Educational Qualification: BE / B.Tech.: 0.5 Marks

b) Work experience as Cyber Security expert: 0.5 Marks

- $\geq 8$  years = 0.5 Marks
- $\geq 5$  and  $< 8$  years = 0.25 Marks
- Else 0

c) Project Handled as Cyber Security Expert: 0.5 Marks

- $> 3$  Projects = 0.5 Marks
- 2-3 Projects = 0.25 Marks
- Else 0 Mark

d) Relevant Certificates on Cyber Security: 0.5 Marks

The proposed resources shall be interviewed during the Technical Presentation and PoC and the proposed resources are required to clear the interview. In case any resource do not qualify in the interview process, the technical score against such resource shall be awarded accordingly and not be considered in final evaluation. All the proposed positions shall be onsite throughout the entire project implementation phase as well as during Operation & Maintenance Phase as per specified Man months. Manpower plan for Implementation Phase to be provided as per format provided in Annexure A.6.8.

Apart from the above – mentioned resources, the Bidder shall also propose manpower to be deployed during the Operation & Maintenance phase of the Project as provided in the format Annexure A.6.8

Any additional or support manpower shall be estimated and should be accounted for in the Commercial proposal by the bidder to meet the project objectives.

### **3.6.4 Manpower Deployment**

Selected Bidder shall deploy Manpower during Project Implementation and O&M phases. The deployed resource shall report to Authority's Project In-charge and work closely with the Program Management Office of the Authority.

Following are the minimum resources required to be deployed in the Project (Price should be quoted accordingly in commercial bid format), however the Selected Bidder may deploy additional resources based on the need of the Project and to meet the defined SLAs in this RFP:

#### **During Project Implementation Phase:**

#	Designation	On-Site Deployment during Project Implementation Phase
1.	Project Manager	100%

#	Designation	On-Site Deployment during Project Implementation Phase
2.	Solution Architect	100%
3.	CCTV Surveillance Expert	100%
4.	AI/Analytics Expert	100%
5.	Cyber Security Expert	As proposed by Bidder
6.	IT Infrastructure/Cloud Expert	As proposed by Bidder

#### **During Operation & Maintenance Phase:**

#	Designation	Man-months Required	On-Site Deployment during O&M Phase
1.	Project Manager	1	100%
2.	Solution Architect	1	100%
3.	CCTV Surveillance Expert	3	100%
4.	AI/Analytics Expert	3	100%
5.	Cyber Security Expert	1	100%
6.	IT Infrastructure/Cloud Expert	2	100%
7.	Contact Centre Manpower	30	100% during major events like Rath Yatra and others. Minimum 20 manpower shall be available during any given period of time in OnM phase

#### **3.7 Conditional Bids / Offers by the Bidders**

The Bidder should abide by all terms and conditions specified in the RFP Document. Conditional bids/offers shall be liable for disqualification.

#### **3.8 Late Tender Bids**

Any bid received by Authority after the deadline for submission of bid prescribed by the Authority, will be summarily rejected.

#### **3.9 Bid Validity Period**

Bids shall be valid for a period of 180 days (One hundred and eighty days) from the last date of

submission of the bids. A Bid valid for a shorter period may be considered as non-responsive. In exceptional circumstances, at its discretion, Authority may solicit the bidder's consent for an extension of the validity period. The request and the responses thereto shall be made in writing or by fax or email.

### **3.10 Address for Communication**

All communication should be addressed to the Authority at below given address:

**Chief Executive Officer,**

**ODISHA COMPUTER APPLICATION CENTER**

**[Technical Directorate of E & IT Department, Government of Odisha]**

**N-1/7-D, Acharya Vihar, P.O. – RRL, Bhubaneshwar- 751013**

### **3.11 Opening of Bids**

Bids received within the prescribed closing date and time will be opened on the e-procurement platform, on the date, time and at the address mentioned in the RFP Documents.

- i. Technical bid of only those Bidders shall be opened who meet the Pre-Qualification requirements.
- ii. Price Bid of only those Bidders shall be opened who obtain minimum 70 marks in the overall technical evaluation and obtained minimum 80% marks i.e., 16 out of 20 marks in the "Technical Demonstration / Proof of concept" clause.
- iii. In case, none of the Bidder achieves the minimum technical qualifying marks, the Technical Evaluation Committee may revise the minimum qualification marks in the interest of this RFP finalization. Evaluation Committee's decision in this regard shall be final and binding on the Bidder.

### **3.12 Non-Conforming bids**

A bid may be construed as a non-conforming bids and ineligible for consideration:

- i. If it does not comply with the requirements of this RFP.
- ii. If a bid does not follow the format requested in this RFP or does not appear to address the particular requirements of the solution.

### **3.13 Confidentiality**

All the material / information shared with the Bidder during the course of this procurement process as well as the subsequent resulting engagement following this process with the successful Bidder, shall be treated as confidential and should not be disclosed in any manner to any unauthorized person under any circumstances.

## **4. Award of Contract**

### **4.1 Notification of Award**

Authority will notify the Successful Bidder via letter / fax /email of its intent of accepting the bid. Within 7 days of receipt of the Letter of Intent (LOI) issued by the Authority, the Successful Bidder shall be required to sign the LOI and return the same to the address specified above as a token of acceptance of the LOI.

### **4.2 Notification of Award**

As a condition precedent to execution of the Agreement, the Successful Bidder shall ensure submission of the requisite unconditional, unequivocal and irrevocable Bank Guarantee, in the prescribed Format within 15 days of receipt of the LOI as a Performance Bank Guarantee (PBG) for the services to be performed under the resultant Agreement.

The Performance Bank Guarantee (PBG) shall be for an amount equivalent to 5% of the total Project cost at the commencement of Project in the format prescribed in RFP, issued by any of the nationalized/scheduled commercial banks only. The Performance Bank Guarantee shall be kept valid up to a period of 3 (three) months after completion/expiry of Contract Agreement.

### **4.3 Signing of Agreement**

Subsequent to Authority notification to the Successful Bidder by way of an LOI, acceptance of the LOI and submission of the Performance Guarantee, the Successful Bidder shall execute the agreement with the Authority. Failure of the Successful Bidder to furnish the Performance Guarantee or execute the Agreement within the prescribed time shall cause the EMD of the Successful Bidder to be liquidated. In such an event, the Authority shall negotiate with the next eligible bidder. The Successful Bidder will be liable to indemnify the Authority for any additional cost or expense incurred on account of failure of the Successful Bidder to execute the Agreement.

Notwithstanding anything to the contrary mentioned above, the Authority at its sole discretion shall have the right to extend the timelines for execution of Agreement on the request of the Successful Bidder, provided the same is bonafide.

The Draft Agreement between the Authority and the Successful Bidder has been given in Volume III: Master Service Agreement (MSA) of this RFP.

### **4.4 Concessions Permissible under Statutes**

Bidder, while quoting against this RFP, must take cognizance of all concessions permissible, if any, under the statutes and ensure the same is passed on to the Authority, failing which it will have to bear extra cost. In case Bidder does not avail concessional rates of levies like customs duty, excise duty, sales tax, etc., the authority will not take responsibility towards this. However, the Authority may provide necessary assistance, wherever possible, in this regard.

### **4.5 Taxes**

The Bidders shall fully familiarize themselves about the applicable domestic taxes (such as GST, value added or sales tax, service tax, income taxes, duties, fees, levies etc.) on amounts payable by Authority under the Agreement. All such taxes must be included by Bidders in the Price Bid.

## **4.6 Audit, Access and Reporting**

The following paras details the audit, access and reporting rights and obligations of Authority and/or its nominated agency and the Selected Bidder and its subcontractors, agents, supplier etc. This Schedule is in addition to, and in derogation of, the audit rights and process provided in the RFP.

### **A. Audit Notice and Timings**

- i. As soon as reasonably practicable after the Effective Date, the Parties shall use their best endeavours to mutually agree to a timetable for routine audits (Other than those mentioned as part of the mandatory requirements for successful delivery and acceptance of the System) during the Project Implementation Phase and the O&M Phase. Authority shall conduct routine audits in accordance with such agreed timetable and shall not be required to give the Selected Bidder any further notice of carrying out such audits.
- ii. Authority may conduct unscheduled audits at its own discretion if it reasonably believes that such unscheduled audits are necessary as a result of a misconduct or an act of fraud by the Selected Bidder, a security violation, or breach of confidentiality obligations by the Selected Bidder, provided that the requirement for such an audit is notified in writing to the Selected Bidder within a reasonable period time prior to the audit (taking into account the circumstances giving rise to the reasonable belief) stating the reasons for the requirement.

Except as provided in para (i)&(ii) above, audits shall be conducted with adequate notice of 2 weeks.

### **B. Access**

The Selected Bidder shall provide to Authority and/ or its nominated agency reasonable access to employees, subcontractors, suppliers, agents and third-party facilities as detailed in the RFP, documents, records and systems reasonably required for audit and shall provide all such persons with routine assistance in connection with the audits and inspections. Authority or its nominated agency shall have the right to copy and retain copies of any relevant records. The Selected Bidder shall make every reasonable effort to cooperate with them.

### **C. Audit Rights**

Authority and / or its nominated agency shall have the right to audit and inspect suppliers, agents, subcontractors and third-party facilities (as detailed in the RFP), data center, documents, records, procedures and systems relating to the provision of the services, but only to the extent that they relate to the provision of the services, as shall be reasonably necessary to verify:

- i. The security, integrity and availability of all data processed, held, or conveyed by the [Selected Bidder] on behalf of the Authority and documentation related thereto.
- ii. That the actual level of performance of the services is the same as specified in the SLA.
- iii. That the Selected Bidder has complied with the relevant technical standards, and has adequate internal controls in place; and
- iv. The compliance of the Selected Bidder with any other obligation under the Agreement.

For the avoidance of doubt the audit rights under this Schedule shall not include access to (i) the

Selected Bidder's profit margins or overheads, (ii) any Confidential Information relating to its employees, or (iii) minutes of its internal Board or Board committee meetings including internal audit, or (iv) such other information of commercial-in-confidence nature which are not relevant to the Services associated with any obligation under the Agreement.

#### **D. Audit Rights of Subcontractors, Suppliers and Agents**

- i. The Selected Bidder shall use reasonable endeavours to achieve the same audit and access provisions as defined in this Schedule with subcontractors, suppliers and agents who supply labour, services, equipment, or materials related to performance of obligations by Selected Bidder under the contract. Without prejudice to its other obligations under the contract, the Selected Bidder shall inform Authority and / or its nominated agency prior to concluding supply / subcontract agreements of any failure to achieve the same rights of audit or access.
- ii. **REPORTING:** The Selected Bidder will provide monthly reports to Authority and / or its nominated agency regarding any specific aspects of the Project and in context of the audit and access information as required by Authority or its nominated agency.

#### **E. Action and Review**

- i. Any change or amendment to the systems and procedures of the Selected Bidder, where applicable arising from the audit report shall be agreed within thirty (30) calendar days from the submission of the said report.
- ii. Any discrepancies identified by any audit pursuant to this Schedule shall be immediately notified to Authority or its nominated agency and the Project Manager of the Selected Bidder who shall determine what action should be taken in respect of such discrepancies in accordance with the terms of the Agreement.

### **4.7 Records and Information**

For the purposes of audit in accordance with this Schedule, the Selected Bidder shall maintain true and accurate records in connection with the provision of the services and shall handover all the relevant records and documents upon the termination or expiry of this Agreement.

### **4.8 Terms of Payment**

- i. The request for payment shall be made to the Authority in writing, accompanied by invoices describing, as appropriate, the services performed, and by the required documents submitted pursuant to conditions of the contract and upon fulfilment of all the obligations stipulated in the Contract.
- ii. The Authority shall make all efforts to make payments within thirty (30) days of receipt of invoice(s) and all necessary supporting documents.
- iii. The currency or currencies in which payments shall be made to the IA under this Contract shall be Indian Rupees (INR) only.
- iv. All remittance charges shall be borne by the IA.
- v. In case of disputed items, the disputed amount shall be withheld and shall be paid only after settlement of the dispute.

- vi. Any penalties/ liquidated damages, as applicable, for delay and non-performance, as mentioned in this RFP document, shall be deducted from the due payments of the respective milestones.
- vii. Taxes, as applicable, shall be deducted / paid, as per the prevalent rules and regulations
- viii. Payments to Selected Bidder, after successful completion of the target milestones (including specified project deliverables), shall be made as mentioned in Volume II of this RFP.

#### **4.9 Right to Vary the Scope of Work**

##### **A. Right to vary the scope of the work at the time of award**

The Authority reserves its right to make changes to the scope of the work at the time of execution of the resultant Contract. If any such change causes an increase or decrease in the cost of, or the time required for the Selected Bidders performance of any part of the work under the Contract, whether changed or not changed by the order, an equitable adjustment (if required) shall be made in the Contract Value or time schedule, or both, and the Contract shall accordingly be amended. Any claims by the Selected Bidder for adjustment under this Clause must be asserted within thirty (30) days from the date of the IA's receipt of the Authority's changed order.

##### **B. Cost Control**

###### i. Bill of Quantities

The Bill of Quantities will contain the requisite items and their estimated quantities for the project work to be done by the Selected Bidder.

###### ii. Changes in the Quantities

a. The Selected Bidder is bound to execute all the supplemental works that are found essential, incidental, and inevitable during execution of project works.

b. The payment of rates for any supplemental items beyond the quantities estimated in the BoQ will be regulated as under:

- For quantities in excess of the proposed BoQ, the Authority or any authorized official/agency nominated by the Authority shall validate the requirements and necessity of variations in quantity or extra items after due diligence, based on site conditions and work contingencies.
- The recommendations of the Authority or any authorized official/ agency nominated by the Authority will be submitted to the Authority for its consideration and necessary approval.
- For variation in quantities excess or less of the proposed quantity in BoQ, the unit rates quoted by the Selected Bidder in their Price Bid under Section A.3.2 of Annexure 3, Format 2, on mutually agreed terms and conditions shall be applicable.

###### iii. Extra (New) Items

a. Extra items of work shall not vitiate the contract. The reimbursement for extra items shall be validated by the Project Management Office (PMO) and cleared by the

Authority. The IA shall be bound to execute extra items of work as directed by the Authority. The rates for extra items shall be worked out based on the unit rates quoted by the Bidder in Price Bid as per mutually agreed terms and conditions.

- b. For new items which are beyond the scope of the BoQ, the Project Management Office (PMO) or any authorized official/ agency shall validate the requirements and necessity of such new/extra items after due diligence, based on site conditions and work contingencies.
- c. The Selected Bidder shall submit in writing well in advance at least 14 days before the Authority a statement of extra items if any that they need to initiate during the course of project works.

iv. Payment Certificates

- a. The Selected Bidder shall submit to the Authority monthly statements of the estimated value of the work completed less the cumulative amount certified previously.
- b. The value of work executed shall be determined by the Authority.
- c. The value of work executed shall comprise the value of the quantities of the items in the Bill of Quantities completed.
- d. The Authority may exclude any item certified in a previous certificate or reduce the proportion of any item previously certified in any certificate in the light of later information.

#### **4.10 Fraud and Corrupt Practices**

Authority requires that Bidder must observe the highest standards of ethics during the entire process of RFP evaluation and during execution of the contract. In pursuance of this policy, Authority defines, for the purpose of this provision, the terms set forth as follows:

- i. "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of the Authority in contract executions.
- ii. "Fraudulent practice" means a misrepresentation of facts, in order to influence a procurement process or the execution of a contract, to the Authority, and includes collusive practice among Bidders (prior to or after Proposal submission) designed to establish Proposal prices at artificially high or non-competitive levels and to deprive the Authority of the benefits of free and open competition.
- iii. "Unfair trade practices" means supply of services different from what is ordered on or change in the Scope of Work which is given by the Authority in Vol II of the RFP.
- iv. "Coercive Practices" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the execution of a contract.

Authority shall reject the Bid proposal for award of contract, if it determines that the Bidder recommended for award, has been found to have been engaged in corrupt, fraudulent, or unfair trade practices. Once the contract is signed and if it is noticed that the IA has indulged into the Corrupt / Fraudulent / Unfair / Coercive practices, it will be a sufficient ground for the Authority for termination of the contract and initiate blacklisting of the IA.

#### **4.11 Conflict of Interest**

A Bidder shall not have a conflict of interest that may affect the Selection Process or the Solution delivery (the “Conflict of Interest”). Any Bidder found to have a Conflict of Interest shall be disqualified. In the event of disqualification, Authority shall forfeit and appropriate the EMD, if available, as mutually agreed genuine pre-estimated compensation and damages payable to Authority for, inter alia, the time, cost and effort of Authority including consideration of such Bidder’s Bid, without prejudice to any other right or remedy that may be available to Authority hereunder or otherwise.

Authority requires that the bidder provides solutions which at all times hold Authority’s interest paramount, avoid conflicts with other assignments or its own interests, and act without any consideration for future work. The bidder shall not accept or engage in any assignment that would be in conflict with its prior or current obligations to other clients, or that may place it in a position of not being able to carry out the assignment in the best interests of Authority.

A Bidder shall be deemed to have a Conflict of Interest affecting the Bidding Process, if:

- i. the Bidder, its Member or Associate (or any constituent thereof) and any other Bidder, its Member or any Associate thereof (or any constituent thereof) have common controlling shareholders or other ownership interest; provided that this disqualification shall not apply in cases where the direct or indirect shareholding of a Bidder, its Member or an Associate thereof (or any shareholder thereof having a shareholding of more than 5% (five per cent) of the paid up and subscribed share capital of such Bidder, Member or Associate, as the case may be) in the other Bidder, its Member or Associate is less than 5% (five per cent) of the subscribed and paid up equity share capital thereof;
- ii. For the purpose of this Clause indirect shareholding held through one or more intermediate persons shall be computed as follows: (a) where any intermediary is controlled by a person through management control or otherwise, the entire shareholding held by such controlled intermediary in any other person (the “Subject Person”) shall be taken into account for computing the shareholding of such controlling person in the Subject Person; and (b) subject always to sub-clause (a) above, where a person does not exercise control over an intermediary, which has shareholding in the Subject Person, the computation of indirect shareholding of such person in the Subject Person shall be undertaken on a proportionate basis; provided, however, that no such shareholding shall be reckoned under this sub-clause (b) if the shareholding of such person in the intermediary is less than 26% (twenty six per cent) of the subscribed and paid up equity shareholding of such intermediary; or
- iii. a constituent of such Bidder is also a constituent of another Bidder; or
- iv. such Bidder, or any Associate thereof receives or has received any direct or indirect subsidy, grant, concessional loan or subordinated debt from any other Bidder, or any Associate thereof or has provided any such subsidy, grant, concessional loan or subordinated debt to any other Bidder, its Member or any Associate thereof; or
- v. such Bidder has the same legal representative for purposes of this RFP as any other Bidder; or,
- vi. such Bidder, or any Associate thereof has a relationship with another Bidder, or any Associate thereof, directly or through common third party/ parties, that puts either or both

of them in a position to have access to each-others' information about, or to influence the RFP of either or each other; or

vii. such Bidder, or any Associate thereof has participated as a consultant to the Authority in the preparation of any documents, design, or technical specifications of the project.

A Bidder shall be liable for disqualification if any legal, financial, or technical advisor of the Authority in relation to the Bid is engaged by the Bidder, its Member or any Associate thereof, as the case may be, in any manner for matters related to or incidental to the Project. For the avoidance of doubt, this disqualification shall not apply where such advisor was engaged by the Bidder, its Member or Associate in the past but its assignment expired or was terminated 6 (six) months prior to the date of issue of this RFP. Nor will this disqualification apply where such advisor is engaged after a period of 3 (three) years from the date of Go-Live of the Project.

#### **4.12 Subcontracting**

The Selected Bidder would not be allowed to subcontract work, except for the following:

- i. Fibre optic network build, other cabling and fixtures work, and all civil work during implementation
- ii. Facility Management & Contact Center Operators / Manpower
- iii. Internet Service Provider/Network Service provider
- iv. Cloud based DC & DR Solution Services

Subcontracting shall be allowed only with prior written approval of Authority. However, even if the work is subcontracted, the sole responsibility of the work shall lie with the bidder. The bidder shall be held responsible for any delay/error/non-compliance etc. of its sub-contracted vendor. The details of the subcontracting agreements (if any) between both the parties would be required to be submitted to the Authority.

### **5. Annexure 1 – Formats for Pre-Qualification Bid**

#### **5.1 Indicative Checklist for the Documents to be included:**

#	Documents to be submitted	Submitted (Y / N)	Documentary Proof (Page No.)
1.	Bid Cover Letter and Particulars of organizations		

#	Documents to be submitted	Submitted (Y / N)	Documentary Proof (Page No.)
2.	Power of attorney along with board resolution to the authorized Signatory of the Bid		
3.	E.M.D. [INR [<<EMD amount>>] /-]		
4.	Bid Document fee [INR [<<Bid document amount>>]]		
5.	Particulars of the bidders (As per SectionA.1.3 of Annexure 1)		
6.	Copy of Certificate(s) of Incorporation, Memorandum and Articles of Association, copy of purchase orders showing required years of operations or Certified true copy of relevant extracts of balance sheet and PL statements for last required years		
7.	Certificate(s) from statutory auditor towards average annual Turnover of the Bidder over the last three (3) financial years (2021-22,2022-23 and 2023-24)		
8.	Certificate(s) from the statutory auditor towards net worth for the last three (3) financial years (2021-22,2022-23 and 2023-24)		
9.	Certified copies of valid PAN documents		
10.	Copy of GST registration		
12.	Documents for meeting Technical Eligibility as required under Para 3.5 (4)		
12.	Affidavit by the Bidder duly signed by the authorized signatory confirming they have not been blacklisted by any Central / State Government/Union Territories/PSUs in India as on the bid submission date.		
14.	<p>The Bidder shall possess any two (2) of the below certifications which are valid at the time of bidding:</p> <p>d) ISO 9001:2008/ ISO 9001:2015 for Quality Management System</p> <p>e) ISO 14001:2015 for Environmental Management System</p> <p>f) ISO 20000:2011 for IT Service Management</p>		

#	Documents to be submitted	Submitted (Y / N)	Documentary Proof (Page No.)
	g) ISO 27001:2013 for Information Security Management System h) CMMi Level 3 or above for Capability Maturity Model Integration		

## 5.2 Pre-Qualification Bid Cover Letter

*(To be submitted on the letterhead of the Bidder)*

To

**Chief Executive Officer,**

**ODISHA COMPUTER APPLICATION CENTER**

**[Technical Directorate of E & IT Department, Government of Odisha]**

**N-1/7-D, Acharya Vihar, P.O. – RRL, Bhubaneshwar- 751013**

Subject: RFP for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha for Home Department, Government of Odisha

Ref: RFP No :<No> Dated<DD/MM/YYYY>

Sir / Madam,

Having examined the RFP, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide the professional services as required and outlined in the RFP for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha for Home Department, Government of Odisha

We attach here to our responses to pre-qualification requirements, Technical and Price Bids as required by the RFP. We confirm that the information contained in these responses or any part thereof, including the exhibits, and other documents and instruments delivered or to be delivered Authority is true, accurate, verifiable, and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the department in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the selection process, we are liable to be disqualified from the selection process or termination of the contract during the project, if selected to do so.

We agree for unconditional acceptance of all the terms and conditions set out in the RFP Document and also agree to abide by this RFP response for a period of 180 days from the date fixed for bid submission. We hereby declare that in case the contract is awarded to us, we shall submit the performance bank guarantee bond in the form prescribed in the RFP.

We agree that you are not bound to accept any RFP response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the bids and also all or any of the products / services specified in the RFP response.

It is hereby confirmed that I / We are entitled to act on behalf of our company / corporation / firm / organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Dated this Day of [Month], 20XX

(Signature)

(In the capacity of)

(Name)

Duly authorized to sign the RFP response for and on behalf of:

(Name and Address of Company) seal / stamp of Bidder

Witness Signature:

Witness Name:

Witness Address:

### 5.3 Particulars of the Bidders

#	Description	Details (to be filled by the bidder)
1.	Name of the company	
2.	Title of the Project	
3.	Official address	
4.	Phone No. and Fax No.	
5.	Corporate Headquarters Address	
6.	Phone No. and Fax No.	
7.	Website Address	
8.	Details of Company's Registration (Please enclose copy of the company registration document)	
9.	Name of Registration Authority	
10.	Registration Number and Year of Registration	
11.	GST/CST/LST/VAT registration No. (as applicable)	
12.	Permanent Account Number (PAN)	
13.	Company's Turnover for last 3 years (Year wise) as on 31 <sup>st</sup> March, 2024	
14.	Company's Net Worth for the last 3 years (Year wise) as on 31 <sup>st</sup> March, 2024	

### Contact Details of Officials for future correspondence regarding the Bid Process:

Details	Authorized Signatory	Secondary Contact
Name		
Title		
Company Address		

Phone /Fax		
Mobile		
Email		

**Financial Turnover**

Name of the Bidder			
Financial Capability	Overall Turnover (in INR crores)	FY 2021-22	
		FY 2022-23	
		FY 2023-24	

Name of the Bidder			
Financial Capability	Overall Net Worth (in INR crores)	FY 2021-22	
		FY 2022-23	
		FY 2023-24	

#### **5.4 Format for Power of Attorney for Signing the Bid**

*(On INR 100.00 Non judicial Stamp Paper and duly notarized)*

KNOW ALL MEN BY THESE PRESENTS,

We \_\_\_\_\_ (*name of the firm and address of the registered office*) do hereby irrevocably constitute, nominate, appoint and authorize Mr. / Ms. (*name*), \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ and presently residing at \_\_\_\_\_, who is presently employed with us and holding the position of \_\_\_\_\_, as our true and lawful attorney (*hereinafter referred to as the "Attorney"*) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our application for qualification and submission of our bid for the Project proposed by the \_\_\_\_\_ (*the "Authority"*) including but not limited to signing and submission of all applications, bids and other documents and writings, participate in pre-applications and other conferences and providing information/ responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our bid, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our bid for the said Project and / or upon award thereof to us and/or till the entering into of the Agreement with the Authority.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, \_\_\_\_\_, THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF \_\_\_\_\_.

For \_\_\_\_\_

(Signature, name, designation and address)

Witnesses:

1. (Notarized)
- 2.

Accepted

(Signature, Name, Title and Address of the Attorney)

**Notes:**

- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
- Wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a board or shareholders' resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.
- In case the bid is signed by an authorized Director / Partner or Proprietor of the Bidder, a certified copy of the appropriate board resolution / document conveying such authorization to Authority may be enclosed in lieu of the Power of Attorney.
- For documents executed and issued overseas, the document shall be legalised by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney has been executed. However, the Power of Attorney provided by Applicants from countries that have signed the Hague Legislation Convention 1961 are not required to be legalised by the Indian Embassy if it carries a conforming Apostille certificate.
- This Power of Attorney will continue to be valid so long as the said Attorney is in the employment of the Company or until 1 year from the date of issuance of the POA or upon closure of the Tender whichever is earlier. This POWER OF ATTORNEY shall automatically cease to be in effect on occurrence of any of the aforesaid event without any further action / deed by the Company.

## 5.5 Declaration of Non-Blacklisting

*(On INR 100.00 Non judicial Stamp Paper and duly notarized)*

Place

Date

To,

**Chief Executive Officer,**

**ODISHA COMPUTER APPLICATION CENTER**

**[Technical Directorate of E & IT Department, Government of Odisha]**

**N-1/7-D, Acharya Vihar, P.O. – RRL, Bhubaneshwar- 751013**

Subject: Self Declaration of not been blacklisted in response to the RFP for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha for Home Department, Government of Odisha

Ref: RFP No. <<.....>> dated << .....>>

Dear Sir,

We confirm that our company or firm, \_\_\_\_\_, is currently not blacklisted in any manner whatsoever by any Central / State Government/Union Territories/PSUs in India on any ground including but not limited to indulgence in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

(Signature of the Bidder)

Printed Name

Designation

Seal

Date:

Place:

Business Address:

## 5.6 Self-certificate for Project Execution Experience

*(In Bidding Entity's Letterhead)*

**This is to certify that [<<Name of the Bidding entity>>] has been awarded with [<<Name of the Project>>] as detailed under:**

#	Description	Details (to be filled by the bidder)
1.	Name of the Project	
2.	Client's Name, Contact no. and Complete Address	
3.	Contract Value for the bidder (in Indian Rupees)	
4.	Current status of the project (Completed/Ongoing)	
5.	Activities completed by bidding entity as on bid submission date  (Only relevant activities as sought in the Criteria to be included)	
6.	Value of Work completed for which payment has been received from the client	
7.	Date of Start	
8.	Date of Completion	

(Authorized Signatory)

Signature:

Name:

Designation:

Bidding entity's name

Address:

Seal:

Date:

## 6. Annexure 2 – Formats of Technical Bid

### 6.1 General Instructions for the Technical Bid

Bidders have to submit a very structured and organized Technical Bid, which will be analysed by the Technical / Evaluation Committee for compliances with regards to the requirements of the project. Since the Price Bid shall be opened for only those bidders who qualify the minimum criteria for technical bid evaluation, the quality and completeness of the information submitted by the Bidder will matter a lot while finalizing the technical scores.

Bidder is expected to divide its proposal in following five Sections / Documents:

#### A. Bidder's Competence to execute the Project

This document should bring about the capability of the bidder to execute this project. Some of the required documents are as follows:

- Experience of Bidder in Executing Projects as mentioned in Section A.6.6 of Annexure 2 in required Formats and supporting documents.
- Details of IT, Surveillance and related Manpower in the firm.
- Other parameters as required

#### B. Proposed Team for the Project

As specified in the Technical Bid Evaluation Framework, Authority will give high importance on the quality and competence of the technical manpower proposed for the project. Bidders are required to propose separate resources for different skill sets (during Design, Project Implementation & Post-Implementation/Operations & Maintenance). Following documentation is expected in this section:

- Overall Project Team (for Design, Project Implementation & Maintenance phases)
- Escalation Chart for the entire Project Duration
- Summary Table giving Qualification, Experiences, Certifications, Relevance
- Detail of the proposed resources in the Format attached

#### C. Technical Solution Proposed for the Project

Broad areas to be covered in the Technical Solution documentation are given below:

1. Describe the proposed Technical Solution in a structured manner meeting various guiding principles and compliances. Following points should be captured in the same:
  - i. Clear articulation of the design, technical solution and various components proposed in the bid including make/model of equipment with sizing of infrastructure (including diagrams and calculations wherever applicable) proposed.
    - a. Justifications for selection of the proposed technology over other available options.
    - b. Extent of compliance to technical requirements specified in the scope of work
    - c. Technical Design and clear articulation of benefits to Authority and other

associated project stakeholders with respect to various components of the solution offered vis-à-vis other options available.

- d. Strength of the Bidder to provide services including examples or case-studies of similar solutions deployed for other clients.
- e. Specific emphasis on fulfilling the requirement of AI analytics and AI enabled systems etc. as specified in the RFP
- f. Detailed Bill of Material for the solution proposed

iii. The overall technical solution should be structured in following sub-sections, which are being evaluated by Technical Committee for technical scores:

- a. Cloud based Data Centre (DC) and Disaster Recovery Centre (DRC)
- b. Network Connectivity
- c. City Surveillance System
- g. AI based Video Analytics for Integrated Crowd Management
- h. Video Summarization / Synopsis System
- i. Variable Message Display
- j. Integration of various systems / components with existing ICCC
- k. Contact Center Solution

2. Provide detailed approach and methodology for Pre-Implementation, Implementation & Post-Implementation periods.

3. Clearly articulate the Strategy and Approach & Methodology for installation, Configuration & Operationalization of all the key components of the project

4. Approach & Methodology for Management of SLA specified in the RFP.

5. Insight on Implementation of various Best Practices.

6. Detailed Project Plan with timelines, resource allocation, milestones etc.

#### **D. Compliance Table to the Technical Requirement / Specifications**

The Volume II of this RFP has specified the benchmark / functional requirements for various components. Bidder is expected to give a comprehensive compliance sheet for the Product and services proposed by them. The Format to be used for this compliance matrix is as given in Annexure -2.

All above mentioned documents shall have an index page with page numbers specified for all the key information / headers. (Not applicable for last document type).

**IMPORTANT NOTE:** The Bidders shall submit the Technical Solution Proposed and compliance to the minimum specifications for the Project. The Bids submitted without these documents are liable to be rejected. The Technical/Evaluation Committee's decision shall be final and binding on all formats for submitting details on experience of Bidder.

## 6.2 Technical Bid Checklist

#	Checklist Item	Compliance (Yes/No)	Page No. and Section No. in the Bid
1	Technical Bid Letter		
2	Credential Summary		
3	Project Citations and Self-certifications, as applicable		
4	Detailed proposed solution as per Section 6.13		
5	Project Plan and Manpower Plan		
6	Proposed CVs		
7	Compliance to Requirement (Technical / Functional Requirements)		
8	Proposed Bill of Material		
9	Cloud Service Providers' Authorization Form		
10	OEM Authorization Form		
11	Anti-Collusion certificate		
12	HR certificate for People in organization (Full time Employees – FTE in ICT projects)		
13	Total Responsibility Certificate		
14	No-Deviation Certificate		
15	Self-declaration for Rule 144 GFR		

### **6.3 Technical Bid Covering Letter**

*(To be submitted on the letterhead of the Bidder)*

To

**Chief Executive Officer,**

**ODISHA COMPUTER APPLICATION CENTER**

**[Technical Directorate of E & IT Department, Government of Odisha]**

**N-1/7-D, Acharya Vihar, P.O. – RRL, Bhubaneshwar- 751013**

Subject: RFP for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha for Home Department, Government of Odisha

Ref: RFP No :<No> Dated<DD/MM/YYYY>

Sir/ Madam,

I , <>, having read and examined in detail all the bidding documents in respect of “Request for Proposal (RFP for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha for Home Department, Government of Odisha. do hereby propose to provide our services as specified in the bid submitted by us.

It is hereby confirmed that I / We are entitled to act on behalf of our company / corporation / firm / organization and empowered to sign this document as well as such other documents, which may be required in this connection.

We declare that all the services shall be performed strictly in accordance with the RFP documents.

We confirm that the information contained in this response or any part thereof, including its exhibits, and other documents and instruments delivered or to be delivered to Authority, is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the department in its evaluation process. We also confirm that we shall not attract conflict of interest in principle.

We hereby declare that in case the contract is awarded to us, we shall submit the contract Performance bank guarantee in the form prescribed at Annexure 5 of the RFP Volume I.

We hereby declare that our bid is made in good faith, without collusion or fraud and the information contained in the bid is true and correct to the best of our knowledge and belief.

We hereby declare that procurement guidelines as per Public Procurement (Preference to Make in India), Order 2017, has been strictly complied with.

We understand that our bid is binding on us and that you are not bound to accept a Bid you receive. This bid is valid for 180 days from the date of submission of the bid. We shall extend the validity of the bid if required by Authority.

Thanking you,

Yours sincerely,

(Signature)

Printed Name

Designation

Seal

Date:

Place:

Business Address:

#### 6.4 Curriculum Vitae (CV) of Team Members

1	Name of the Staff				
2	Current Designation in the organization				
3	Proposed Role in the Project				
4	Proposed Responsibilities in the Project				
5	Date of Birth				
6	Education	<ul style="list-style-type: none"> <li>▪ Degree / Diploma, College, University, Year of Passing</li> <li>▪ Degree / Diploma, College, University, Year of Passing</li> </ul>			
7	Summary of Key and Certifications				
8	Language Proficiency	Language	Reading	Writing	Speaking
9	Employment Record (For the total relevant experience)	From / To:  Employer:  Position Held:	From / To:  Employer:  Position Held:	From / To:  Employer:  Position Held:	From / To:  Employer:

		Position Held:														
10	Total No. of Years of Work Experience															
11	Total No. of Years of Experience for the Role proposed															
12	<p>Highlights of relevant assignments handled and significant accomplishments (Use following format for each project)</p> <table border="1"><tr><td>Name of assignment or project:</td><td></td></tr><tr><td>Year:</td><td></td></tr><tr><td>Location:</td><td></td></tr><tr><td>Client:</td><td></td></tr><tr><td>Main project features:</td><td></td></tr><tr><td>Positions held:</td><td></td></tr><tr><td>Activities performed:</td><td></td></tr></table>		Name of assignment or project:		Year:		Location:		Client:		Main project features:		Positions held:		Activities performed:	
Name of assignment or project:																
Year:																
Location:																
Client:																
Main project features:																
Positions held:																
Activities performed:																

## 6.5 Credential Summary

S. No.	Project Name	Client Name	Client Type	Project Value (In INR)	Project Components	Documentary Evidence Provided (Y / N)	Project Status (Completed / Ongoing / Withheld)
1.							
2.							
3.							
4.							
5.							

- Client type – Indicate whether the client is Central / State Government/Union Territory/PSUs in India or a Private organization.
- Project Components – Indicate the major project components like application development for security surveillance, command and control centre, Maintenance, Hardware procurement and deployment, DC setup and maintenance, Facility management services, provisioning manpower, IT support and maintenance
- Documentary evidence provided – Indicate the documentary evidence provided with the detailed project credential like work order or purchase order or completion certificate or letter of appointment
- Project Status – Completed (date of project completion) or Ongoing (project start date)

## 6.6 Bidder's Experience – Client Citations

The Bidder is requested to furnish the credentials in the following format for both Pre-qualification and Technical criterion. All credentials should be followed by relevant documentary proof.

<b>Name of the Project &amp; Location</b>	
<b>Client's Name and Complete Address</b>	
<b>Narrative description of project</b>	
<b>Contract Value for the Bidder (in Indian Rupees)</b>	
<b>Date of Start</b>	
<b>Date of Completion</b>	
<b>Activities undertaken by the Bidder</b>	

**Note:** In case project is on-going, a certificate from the Statutory Auditor has to be provided mentioning that 80% of Capex is complete

## 6.7 Project Plan

A **Detailed Project Plan** covering break-up of each phase into the key activities, along with the start and end dates must be provided as per format given below.

Activities Wise Timeline							
S. No.	Detailed Work Breakdown Structure	Month Wise Program					
		1	2	3	4	5	.....
	<b>Project Plan</b>						
1	Activity 1						
1.1	Sub-Activity 1						
1.2	Sub-Activity 2						

**Note:** The above activity chart is just for the purpose of illustration. Bidders are requested to provide detailed activity & phase wise timelines for executing the project with details of deliverables & milestones as per their bid.

## 6.8 Manpower Plan

### I. Till Go-Live

Activities Wise Timeline								
S. No.	Role	Month wise time to be spent by each Personnel (in days)						Total
		1	2	3	4	5	.....	
1.	Project Manager							Onsite
2.	Solution Architect							Onsite
3.	CCTV Surveillance Expert							Onsite
4.	AI/Analytics Expert							Onsite
5.	Cyber Security Expert							Onsite
6.	IT Infrastructure/Cloud Expert							Onsite
7.	Other resources							Onsite/ Offsite
8.	Other resources							Onsite/ Offsite
9.	Other resources							Onsite/ Offsite
10.	Other resources							Onsite/ Offsite

### 6.9 Format for Sharing Details of the Resources / Personnel to be Deployed

S. No.	Name of the Resource	Proposed Role	Highest Degree	Certifications (e.g., Cloud or Data Centre or CCNP etc.)	Relevant Experience (In Years)	Please mention no. of relevant projects handled	Total Experience (In Years)
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
...							
...n							

## **6.10 No Deviation Certificate**

*(To be provided on the Company letter head)*

Place

Date

To,

**Chief Executive Officer,  
ODISHA COMPUTER APPLICATION CENTER  
OCAC Building, Plot No-N-1/7-D, Achayra Vihar  
Bhubaneswar, 751013**

Subject: Self Declaration for No Deviation in response to the Request for Proposal for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha

Ref: RFP No. <<.....>> dated << ....>>

Dear Sir,

This is to certify that our offer is exactly in line with your tender enquiry / RFP (including amendments) no. \_\_\_\_\_ dated \_\_\_\_\_. This is to expressly certify that our offer contains no deviation either Technical (including but not limited to Scope of Work, Business Requirements Specification, Functional Requirements Specification, Hardware Specification and Technical Requirements Specification) or Commercial in either direct or indirect form.

(Authorized Signatory)

Printed Name

Designation

Seal

Date:

Place:

Business Address:

### **6.11 Total Responsibility Certificate**

*(To be provided on the Company letter head)*

Place

Date

To,

**Chief Executive Officer,**

**ODISHA COMPUTER APPLICATION CENTER**

**[Technical Directorate of E & IT Department, Government of Odisha]**

**N-1/7-D, Acharya Vihar, P.O. – RRL, Bhubaneshwar- 751013**

Subject: Self Declaration for Total Responsibility in response to the RFP for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha for Home Department, Government of Odisha

Ref: RFP No. <<.....>> dated << .....>>

Dear Sir,

This is to certify that we undertake the total responsibility for the defect free operation of the proposed solutions as per the requirement of the RFP for the duration mentioned in all the volumes of the RFP.

(Authorized Signatory)

Printed Name

Designation

Seal

Date:

Place:

Business Address:

### **6.12 Format for Self-declaration for Rule 144 GFR reg**

(To be submitted on the letterhead of the Bidder)

To

**Chief Executive Officer,  
ODISHA COMPUTER APPLICATION CENTER  
OCAC Building, Plot No-N-1/7-D, Achayra Vihar  
Bhubaneswar, 751013**

**Subject:** Self Declaration for Rule 144 GFR in response to the Request for Proposal for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha

Sir/ Madam,

I/We also represent that company is not a subsidiary/ affiliate/ attached office of any border Companies as may be banned by Government of India for doing business in India as per revision of GFR Rules, 2020 or, if from such a country, has been statutorily registered with the competent authority as per the procedure laid down in reference to Government Orders in this regard.

I/We hereby agree to provide copy of and/or produce original of all such documents as may be necessarily required to be submitted for evidence in this regard.

I/We hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered.

Sincerely,

(Signature of Authorised Signatory)

(Name, Designation and Company Seal)

### **6.13 Format for specifying Compliance to the Benchmark / Minimum Specifications**

Bidder is required to submit compliance to the required benchmark / functional requirements for various components specified in the RFP.

This compliance would be needed in two Formats – 1) Summary table given below for all the items, 2) Compliance tables for each of the line item against the benchmark specifications specified in the Volume II of this RFP.

- 1) Summary Table of the Compliance of Requirements

#	Component	Unit Of Measurement	Quantity Proposed	Make & Model	Compliance to Required Specifications? (Yes / No)
1.	.....				
2.	.....				
3.	.....				
....n	.....				

- 2) Detailed compliance tables for each of the above-mentioned items against the benchmark specifications specified in the Volume II of this RFP

[Name of the Component]

#	Minimum Specification / Requirement mentioned in the RFP	Compliance (Yes / No)	Explanation as to how Bidder is meeting the Compliance (along with cross references)	Remarks (If compliance is No) – state clearly if the deviation is having a +ve or -ve impact
1.				
2.				
3.				

## **6.14 Format for Authorization Letters**

### **6.14.2 Format for Authorization Letters from OEMs**

*(This letter of authority should be on the letterhead of the concerned manufacturer and should be signed by an authorized signatory of the manufacturer. The same would need to be submitted by the Bidder as a part of Technical Bid.)*

Date: <dd/mm/yyyy>

To

**Chief Executive Officer,**

**ODISHA COMPUTER APPLICATION CENTER**

**OCAC Building, Plot No-N-1/7-D, Achayra Vihar**

**Bhubaneswar, 751013**

Subject: Authorization Letter to M/s. ----- for the participation in the Bid for RFP for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha for Home Department, Government of Odisha

Ref: RFP No :<No> Dated<DD/MM/YYYY>

Sir,

We \_\_\_\_\_, (name and address of the manufacturer) who are established and reputed manufacturers of \_\_\_\_\_ having factories at \_\_\_\_\_ (addresses of manufacturing / development locations) do hereby authorize M/s \_\_\_\_\_ (name and address of the Bidder) to bid, negotiate and conclude the contract with you against the above mentioned RFP for the equipment / software manufactured / developed by us.

The equipment / software to be provided are listed below:

.....

.....

We herewith certify that the above-mentioned equipment / software products will be supplied by M/s \_\_\_\_\_ [name of the bidder] as part of the subject project and we hereby undertake to support the above equipment / software for the entire duration of contract.

We also confirm that the offered system will not be end of life for minimum 12 months from the date of supply of the product.

Yours faithfully,

For and on behalf of M/s \_\_\_\_\_ (Name of the manufacturer)

Signature :

Name :

Designation :

Address :

Date :

#### **6.14.2 Format for Authorization Letters from CSPs**

*(This letter of authority should be on the letterhead of the concerned CSP and should be signed by an authorized signatory of the CSP. The same would need to be submitted by the Bidder as a part of Technical Bid.)*

Date: <dd/mm/yyyy>

To

**Chief Executive Officer,  
ODISHA COMPUTER APPLICATION CENTER  
OCAC Building, Plot No-N-1/7-D, Achayra Vihar  
Bhubaneswar, 751013**

Subject: Authorization Letter to M/s. ----- for the participation in the Bid for RFP for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha for Home Department, Government of Odisha

Ref: RFP No :<No> Dated<DD/MM/YYYY>

Sir,

We \_\_\_\_\_, (name and address of the CSP) who are established and reputed CSP of \_\_\_\_\_ having operations at \_\_\_\_\_ (addresses of service locations) do hereby authorize M/s \_\_\_\_\_ (name and address of the Bidder) to bid, negotiate and conclude the contract with you against the above mentioned RFP for the services provided by us.

The services to be provided are as listed below:

.....

.....

We herewith certify that the above-mentioned services will be provided through M/s \_\_\_\_\_ [name of the bidder] as part of the subject project and we hereby undertake to support the same for the entire duration of contract. We also confirm the following:

1. We are a MeitY empaneled/ MeitY funded CSP and have successfully completed the STQC audit.
2. We confirm that we shall comply with any security requirements applicable to CSPs which is published (or to be published) by MeitY or any standards body setup / recognized by Government of India from time to time and notified to the CSP/Service Providers by MeitY as a "mandatory standard".
3. We confirm the availability of our public SLAs and provide public links of their website as confirmation. Various tiers of support provided are available at ....( website address) and accessible to the Bidder.

4. We confirm that the data of the Authority will reside in India and shall not be accessed by anyone other than the Authority, unless legally required, provided the IA/ Authority, as applicable, selects the CSP India Region for storing content.
5. In the event of change of IA, CSP shall provide Exit Management assistance, to the extent available, as part of its managed services.

Yours faithfully,

For and on behalf of M/s \_\_\_\_\_ (Name of the CSP)

Signature:

Name :

Designation :

Address :

Date :

## 6.15 Anti-Collusion Certificate

*(To be submitted on the letterhead of the Bidder)*

### Anti-Collusion Certificate

We hereby certify and confirm that in the preparation and submission of our Bid for Request for Proposal (RFP) for "**Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha**" against the RFP No: <No> Dated <DD/MM/YYYY> issued by Authority, we have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing, which is or could be regarded as anti-competitive. We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or organization in connection with the bid.

(Signature of the Bidder)

Printed Name

Designation

Seal

Date:

Place:

Business Address:

**Price Bid – Format 3 – Financial Bid Covering Letter  
(Covering Letter)**

**Date:**

To,  
Chief Executive Officer,  
ODISHA COMPUTER APPLICATION CENTER  
OCAC Building, Plot No-N-1/7-D, Acharya Vihar  
Bhubneshwar-751013

Sub: Submission of the response to the **RFP Reference No**..... dated.....

Sir,

I/We,.....(Bidder's name) herewith enclose the Financial Bid for "**RFP for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha for Home Department, Government of Odisha**"

I/We agree that this offer shall remain valid for a period of 180 days from the Bid Due Date, or such further period as may be mutually agreed upon.

Yours faithfully,

Name of the authorized signatory:

Designation:

(Signature, name and designation of the authorized signatory)

**Form-XX: Format for OEM Authorization**

(To be printed on letter head of OEM and signed by Authorized signatory of OEM)

Date: DD/MM/YYYY

To,  
Chief Executive Officer,  
ODISHA COMPUTER APPLICATION CENTER  
OCAC Building, Plot No-N-1/7-D, Achayra Vihar  
Bhubneshwar-751013

Sub :“ RFP for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha for Home Department, Government of Odisha”.

Ref : RFP No: <No> Dated <DD/MM/YYYY>

Dear Sir,

we (name and address of the manufacturer) who are established and reputed manufacturers/ Developers of having factories/ Head Office at (addresses of manufacturing development locations) do hereby authorize ws (name and address of the bidder) to bid, negotiate and conclude the contract with you against the above mentioned tender for the above equipment / software, manufactured / developed by us.

We herewith certify that the above-mentioned equipment / software products are not at end of the life and we hereby undertake to support these equipment / software for the entire duration of the contract from the date of Submission of the Bid.

Yours faithfully, (Name)  
(Name of Producers)

## 6.16 Overview of Proposed Solution

### Structure of Proposed Solution

Bidders are required to provide a detailed approach & methodology to execute the entire project. Bidders are advised to comply with the below provided headers/Approach components while detailing out their solution.

Sl. No	Items
1	Understanding of the project and conformity to volume II: Scope of Work, Functional Requirement and System Architecture of the proposed solution as per requirements of the RFP
2	Proposed network and deployment architecture for DC/DR to meet the functionalities as given in RFP
3	Proposed security solution to safeguard against various threats including hacking attempts, cyber-crime, internal/ external threats etc.
4	Proposed solution for design & development of SOPs and KPIs, (list down all the SOPs & KPIs identified for the solution)
5	Identification of major risks and suitable mitigation plan for each of identified risks.
6	Methodology, tools and Technologies to monitor & maintain all the SLAs and managing change requests
7	Proposed structure for: <ul style="list-style-type: none"> <li>a. Project Strategy</li> <li>b. Project Management</li> <li>c. Risk Management</li> <li>d. Resource Plan</li> <li>e. Project Governance Model</li> </ul>
8	What will be the approach towards the scalability, interoperability and modularity features considering the Ratha Yatra 2026 requirements
9	Approach towards testing and quality assurance
10	How will SLAs mentioned under this RFP be measured? What tools will be used for SLA measurement?
11	Proposed solution ensures the fool proof security to the system from various threats including hacking attempts, internal threats, etc. Please explain in detail approach towards the security of the overall solution from external and internal threats
12	What are the key learnings from the similar projects and how do you propose to incorporate them in executing this assignment?
13	Assessment of Manpower deployment, Training and Handholding plan <ul style="list-style-type: none"> <li>• Deployment strategy of Manpower</li> <li>• Contingency management</li> <li>• Mobilization of existing resources and additional resources as required</li> <li>• Training and handholding strategy</li> </ul>

## **6.17 Proposed Bill of Material**

The Bidder should provide the proposed Bill of Material (BoM) here. Bidders are required to mention the details of the make/brand and model against each line item, wherever applicable. The Bidder shall quote only one product against each such line item.

The bid can be considered non-responsive in the absence of any such details and the bids will be summarily rejected. Once the bidder provides this information in the submitted bid, the Bidder cannot change it with any other component / equipment etc. of lower specifications / performance; it can only be upgraded at the time of actual deployment / installation.

The list of items mentioned hereunder is indicative. The Bidder shall consider the components and quantity to fulfil the RFP and project requirements in totality. The BoM shall comply with the functional requirements given in Volume II of the RFP.

**Bill of Quantity mentioned in Volume II of this RFP.**

## 7. Annexure 3 – Formats of Price Bid

### 7.1 Price Bid – Format 1

To,

**Chief Executive Officer,**  
**ODISHA COMPUTER APPLICATION CENTER**  
**OCAC Building, Plot No-N-1/7-D, Achayra Vihar**  
**Bhubneshwar-751013**

Subject: RFP for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha for Home Department, Government of Odisha

Ref: RFP No : <No> Dated<DD/MM/YYYY>

Dear Sir/Madam,

We, the undersigned Bidder, having read and examined in detail all the RFP Documents in respect of Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha do hereby propose to provide services as specified in the RFP Documents number Tender No :<No> Dated<DD/MM/YYYY>

We offer our Price Bid as mentioned below:

#	Description	Value in INR (Inclusive of all applicable taxes / charges etc.)
A	Total Project Cost (Towards the Design, supply, Implementation, operation and maintenance of the Project, inclusive of 5 Years O&M as detailed in the Project scope)	
<b>Project Cost Quoted in Words</b>		

#### 1. PRICE AND VALIDITY

- All the prices mentioned by us in this Price Bid are in accordance with the terms as specified in the RFP Documents. All the prices and other terms and conditions of this RFP are valid for a period of 180 calendar days from the date of submission of the Bid.
- We hereby confirm that our prices include all taxes, charges, levies etc. to be payable to various govt. / non-govt. / local authorities.
- We understand and agree that the finalization / selection of the Implementation Agency is solely on the basis of the least cost-based selection, subject to fulfilment of eligibility and technical qualification criteria.

## **2. UNIT RATES**

We also understand and agree that the unit rates/rental rates of various components as per Section A.3.2 of Annexure 3, Format 2 of the Price Bid also should be quoted, without which the bid is liable to be rejected by the technical/ evaluation committee. The decision of the committee shall be final and binding on all in this regard.

We have indicated in Section A.3.2 of Annexure 3, Format 2 of the Price Bid, the unit rates for the purpose of payment as well as for price adjustment in case of any increase to / decrease from the scope of work or quantities under the contract. We understand and agree that the unit rates will not be considered for evaluation, finalization/selection of IA under this RFP.

## **3. QUALIFYING DATA**

We confirm having submitted the information as required by you in your Instruction to Bidder. In case you require any other further information/documentary proof in this regard before evaluation of our RFP, we agree to furnish the same in time to your satisfaction.

## **4. BID PRICE**

We declare that our Bid Price is for the entire scope of the work as specified in the RFP Document. The relevant unit prices/rental rates are indicated in Section A.3.2 of Annexure 3, Format 2 of the Price Bid.

## **5. CONTRACT PERFORMANCE BANK GUARANTEE**

We hereby declare that in case the contract is awarded to us, we shall submit the contract Performance Bank Guarantee in the form prescribed in the RFP.

We hereby declare that our RFP is made in good faith, without collusion or fraud and the information contained in the RFP is true and correct to the best of our knowledge and belief.

We understand that our response to the RFP is binding on us and that you are not bound to accept any RFP you receive.

Thanking you,

Yours faithfully,

(Signature of the Bidder)

Name

Designation

Seal.

Date:

Place:

Business Address:

## **7.2 Price Bid – Format 2 – Unit Rates/Rental Rates**

**Note:** Please note that all unit rates/rental rates quoted as per this Format 2 is for the sole purpose of price adjustment in case of any increase to/decrease from the scope of work or quantities under the contract. These rates will not be considered for evaluation or finalization of the bid. However, based on the market trends, Authority retains the right to negotiate this rate for future requirements.

The components and quantities mentioned in the below table is indicative only and bidder shall propose the systems/components as per their proposed solution design to meet requirements of the RFP focusing on the outcome, future scalability, security, reliability and adherence to specified SLA under this RFP.

Price Component- Unit Rates Price component. This Price Bid shall as per the template attached with Tender document, shall not be a part of Technical Bid document.

**Total Price (in words) - \_\_\_\_\_**

**Note:** Bidder must ensure that all the line items are covered as specified in BOM and all required fields in the Commercial bid format are duly filled and calculated appropriately. All amounts to be quoted in INR.

*(The list of items indicated hereunder is indicative. The Bidder shall consider the components and quantity to fulfil the RFP and project requirements in totality.)*

#### **7.2.1 General Instructions**

- a. The Authority or any other government agency shall not have any liability of paying any taxes (including GST)/charges/levies as part of this project. The bidder has to quote their Price duly factoring in all these costs over the project duration.
- b. Bidder should provide all prices as per the prescribed Format under this Annexure.
- c. All the prices are to be entered in Indian Rupees (INR) only
- d. Prices indicated in the schedules shall be inclusive of all taxes, GST, Levies, duties etc.
- e. Authority reserves the right to ask the Bidder to submit proof of payment against any of the taxes, duties, levies indicated.
- f. The Bidder needs to account for all out-of-Pocket expenses on account of Boarding, Lodging and other related items.
- g. The Unit Rate as mentioned in the prescribed Formats may be used for the purpose of 'Change Order' for respective items, if any. However, based on the market trends, Authority retains the right to negotiate this rate for future requirement.
- h. Bidder should refer to Volume II of the RFP for details on the functional requirements of the system and the benchmark minimum specifications for the items mentioned in the Price Formats.
- i. Total cost should be inclusive of all applicable taxes / charges, O&M charges or any other recurring charges such as license fees etc. (for hardware as well as software components) as applicable.
- j. No escalation of prices will be considered during the course of the project implementation and O&M.

## 8. Annexure 4 - Format of EMD

*(NEFT / RTGS / Net Banking or Unconditional irrevocable Bank guarantee of any nationalized / scheduled banks on INR 100/- Stamp Paper)*

To,

<Name>

<Designation>

<Address>

<Phone Nos.>

<Fax Nos.>

<Email id>

Whereas [<<Name of the bidder>>] (hereinafter called 'the Implementation Agency') has submitted the bid for Submission of RFP [<<RFP Number>>] dated [<<Date>>] for RFP for Selection of Implementation Agency for Integrated City Surveillance System at Puri, Odisha for Home Department, Government of Odisha (hereinafter called "the Bid") to Chief Executive Office, ODISHA COMPUTER APPLICATION CENTER

Know all Men by these presents that we [<<... >>] having our office at [<<Address>>] (hereinafter called "the Bank") are bound unto the **Chief Executive Officer ODISHA COMPUTER APPLICATION CENTER** (hereinafter called "the Authority") in the sum of Indian Rupees [<<Amount in figures>>] (Rupees [<<Amount in words>>] only) for which payment well and truly to be made to the said Authority, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this [<<Date>>].

The conditions of this obligation are:

1. If the Bidder having its bid withdrawn during the period of bid validity specified by the Bidder on the Bid Form; or

2. If the Bidder, having been notified of the acceptance of its bid by the Authority during the period of validity of bid:

(a) Withdraws his participation from the bid during the period of validity of bid document;

OR

(b) Fails or refuses to participate in the subsequent Tender process after having been short listed.

We undertake to pay to the Authority up to the above amount upon receipt of its first written demand, without the Authority having to substantiate its demand, provided that in its demand the Authority will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to [<<insert date>>] and including [<<extra time over and

above mandated in the RFP>>] from the last date of submission and any demand in respect thereof should reach the Bank not later than the above date.

NOTWITHSTANDING ANYTHING CONTAINED HEREIN:

- I. Our liability under this Bank Guarantee shall not exceed Indian Rupees [<<Amount in figures>>] (Rupees[<<Amount in words>>] only)
- II. This Bank Guarantee shall be valid up to [<<insert date>>])
- III. It is a condition of our liability for payment of the guaranteed amount or any part thereof arising under this Bank Guarantee that we receive a valid written claim or demand for payment under this Bank Guarantee on or before [<<insert date>>]) failing which our liability under the guarantee will automatically cease.

(Authorized Signatory of the Bank)

Seal:

Date:

## 9. Annexure 5 – Performance Bank Guarantee

*[On Appropriate Stamp Paper]*

Ref: \_\_\_\_\_

Date \_\_\_\_\_

Bank Guarantee No. \_\_\_\_\_

<Name>

<Designation>

<Address>

<Phone Nos.>

<Fax Nos.>

<Email id>

Whereas [<<name of the supplier and address>>] (hereinafter called “the Implementation Agency”) has undertaken, in pursuance of contract no. [<<Insert Contract No.>>] dated. [<<Date>>] to provide Implementation services for [<<name of the assignment>>] to ODISHA COMPUTER APPLICATION CENTER (hereinafter called “the Authority”)

And whereas it has been stipulated by in the said contract that the bidder shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the contract.

And whereas we, [<<Name of Bank>>] a banking company incorporated and having its head/registered office at [<<Address of Registered Office>>] and having one of its offices at [<<Address of Local Office>>] have agreed to give the supplier such a bank guarantee.

Now, therefore, we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of Indian Rupees [<<Insert Value>>] (Rupees [<<Insert Value in Words>>] only) and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of Indian Rupees [<<Insert Value>>] (Rupees [<<Insert Value in Words>>] only) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the bidder before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the Implementation Agency shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This Guarantee shall be valid until [<<Insert Date>>])

Notwithstanding anything contained herein:

- I. Our liability under this bank guarantee shall not exceed Indian Rupees [<<Insert Value>>] (Rupees [<<Insert Value in Words>>] only).
- II. This bank guarantee shall be valid up to [<<Insert Expiry Date>>]
- III. It is a condition of our liability for payment of the guaranteed amount or any part thereof arising under this bank guarantee that we receive a valid written claim or demand for payment under this bank guarantee on or before [<<Insert Expiry Date>>] failing which our liability under the guarantee will automatically cease.

Date \_\_\_\_\_

Place \_\_\_\_\_ Signature \_\_\_\_\_

Witness \_\_\_\_\_ Printed name \_\_\_\_\_

**(Bank's common seal)**